



PACIFIC NORTHWEST ASSOCIATION OF MASTERS SWIMMERS

Board Position Description

Position title	LMSC Officials Coordinator	
Start date / End date or Term length	Two-year terms beginning in April of odd-numbered years	Appointed.
Estimated hours/days required per month	3 to 8 hours per month (excluding meets)	
Reports to	LMSC Chair	
Direct Reports		
Role overview and purpose, and how it relates to the organization's mission		
Responsible for training and encouraging USMS / USA officials to work USMS sanctioned and recognized meets within the LMSC and that all meets are conducted uniformly and in accordance with USMS rules and regulations.		
Key responsibilities		
<ul style="list-style-type: none"> • Providing regular updates on USMS rule changes, current interpretations, lessons learned, and best practices to Meet Directors, Referees and other officials within the LMSC • Advising Meet Directors on the appropriate number of officials for specific meets, based on the number of swimmers, venue, and type of meet • Assisting in locating Meet Referees or other key officials for LMSC sanctioned competitions • Assisting Meet Directors in obtaining a sufficient number of qualified officials for scheduled meets • Coordinating training and certification programs for new officials according to USMS guidelines. Approval of the USMS Officials Committee is required for the LMSC to conduct its own training and certification program • Receiving meet evaluation reports from the Meet Referee, when practical • Coordinating with the Meets Chair and Treasurer to see that USMS rule books (full and mini) are ordered each year. Ensure that all Meet Referees are aware of pertinent rules differences between USMS and other governing bodies and that information is shared to all officials working each meet <p>LMSC Officials Chairs are encouraged to work closely with their USA-Swimming Local Swim Committee (LSC) counterparts as well as governing bodies on which the LMSC may rely for officials. LSC Officials Committees should maintain a schedule of clinics and rosters of certified officials that LMSCs may also be able to utilize.</p>		



PACIFIC NORTHWEST ASSOCIATION OF MASTERS SWIMMERS

Key deliverables
<ul style="list-style-type: none">• Promote local training and certification opportunities to officials that work LMSC events• Organization and conduct of Officials Clinics• Build a base of USMS certified officials sufficient to run meets within the LMSC
Recommended training, skills, experience and attributes
<ul style="list-style-type: none">• USA-Swimming Officials' Referee certification• Experience officiating USMS meets at all levels (LMSC, Zone, Nationals)
Benefits for the volunteer
<ul style="list-style-type: none">• Opportunity to gain valuable knowledge and develop relationships with local officials
Benefits to USMS
<ul style="list-style-type: none">• Members can have confidence that USMS rules were followed
Other requirements of the role
<ul style="list-style-type: none">• Help conduct or participate in pre-event officials' briefing• Succession planning to recruit a capable successor for handling role and responsibilities