

PNA BOARD MEETING

28 July 1981

A regular meeting of the PNA Board was called to order by President Russ Hall. The secretary Florence Miller read the minutes which were approved as read. Bill Castner treasurer, will have a full report on the finances of the PNA at the October meeting. Committee reports were as follows:

Meets Chairman Fred Wiggin stated that the PNA as a whole placed 9th at the National Short Course Championship Meet at Irvine. Women placed 5th and the men 17th. Fred expressed his thanks to the Board and introduced John Thomas as the new Meets Chairman. The IEA will definitely host the Regional Short Course Meet in 1982. There are four dates open for meets: Oct. 17-18, Feb. 20-21, and June 5-6 for short course meets and June 10-11 for a long course meet.

Membership Cookie Justesen brought up the old problem of people swimming who are not PNA members. It was decided to not publish those names in the regular columns of meet results but to add them at the end with a notation that those so listed should check their membership with Cookie. There are over 325 members in the PNA. Cookie suggested people should send a self-addressed, stamped envelope when they apply for membership.

Travel Sue Dearborn wants her name in the newsletter as a resource for travel to meets. Sue expressed disappointment that no social function was organized for the Regional long Course Meet and offered to help organize one in the future if help was needed.

Records Walt Reid reported that 26 PNA records were set at the National Short Course Meet. At Regional Long Course a total of 87 records were set including 9 National.

Awards At Regionals 38 patches and 101 medals were sold. There many good comments made about Dave Addelman's new designs. Team Wear 26 towels were also sold.

Jim Miles reported no problems with the travel policy proposal. Florence moved it be accepted and Cookie seconded it. The proposal passed unanimously.

Presidents Report Russ has sent a rule change proposal regarding the local meet fee structure to June Krauser. Enid wrote of the 1982 national membership regulations and gave four choices. Locally we can choose to do our own which will save money. Cookie wants to know what the AAU does to register us nationally before we decide on this. Because we have more than 300 members we can have two representatives at the Snow Bird meeting. Russ and Warren Kliet were designated to go. The PNA will subsidize the trip with \$300 but not to exceed that amount.

Old Business Sue Dearborn still has not recieved money due her for National Short Course relay fees. This was tabled until the next meeting.

New Business Russ needs a new membership list to contact people for volunteer service. Becky Bennett from Bremerton has volunteered her services.

Jan Twight discussed renting a long course lane at Coleman Pool next year for Seattle area Masters swimmers. Florence mentioned the Tacoma area is planning the rental of a lane at the South End Pool. The PNA may be able to give some financial support if enough swimmers participate.

The meeting was aduourned at 9:30.

Respectfully submitted,
Florence J Miller

Suggested PNA Masters Swimmers Travel Policy

When funds are available to aid the costs incurred to travel to Regional and National Masters administrative meetings, the following shall be the policy for compensation for the individuals involved.

The person(s) to be compensated shall be designated by the Board of Directors of PNA Masters Swimmers prior to attending the meeting. The designated person(s) will be the official representative(s) to the specified meeting. The meetings will include but not be limited to National Board of Governors and Regional Planning Sessions. The Board of Directors of PNA Masters Swimmers shall designate which meetings shall be approved for compensation. The funds available for compensation shall be designated in the budget that will be approved by the Board of Directors. The funds available for each meeting shall be determined by the Board of Directors.

The funds available for a specific meeting shall be disbursed in the following manner:

1. The funds will be divided equally between the representatives receiving compensation. The maximum amount available for any one person shall be determined by the Board of Directors. If one or more representatives choose not to receive funds, their share shall be left in the pool available for the remaining people to share up to the limit provided for. Any unused funds shall be carried forward and added to the funds available for the next meeting(s).
2. The funds will be used to compensate for the following where applicable:
 - a. Registration for the meeting
 - b. Transportation expense, not to exceed the cost of coach airfare roundtrip by the most direct route possible
 - c. Lodging costs including the evening before the first session and the evening following the last session. Said costs to be limited to the maximum fee for a single room per person. If rooms are shared with others, the costs to be pro-rated per person.

The priority of compensation shall be in the order as listed above.

3. Receipts or statements shall be provided to the Treasurer of PNA Masters Swimmers to justify said compensation.
4. The representative(s) to the meeting will attend all of the sessions feasible.
5. A report, written or verbal, shall be given to the Board of Directors of PNA Masters Swimmers following attendance at the meeting.

Submitted for consideration and suggestions.

Russell H. Hall
February 24, 1981

FLM

MASTER SWIMMING;
% ENID UHRICH
25 LAFAYETTE ROAD
NEWTON, MASS. 02162

RUSSELL HALL
12518 SE 232ND
KENT WA 98031

IN 1982 US SWIMMING (NOT MASTER SWIMMING) WILL NO LONGER REGISTER ITS SWIMMERS THROUGH THE NATIONAL AAU. YOUR BOARD OF DIRECTORS FOR US MASTER SWIMMING MUST MAKE ITS OWN DECISION AS TO HOW IT WILL REGISTER MASTER SWIMMERS FOR 1982.

IN ORDER TO MAKE THAT DECISION THE BOARD NEEDS THE FOLLOWING INFORMATION THAT ONLY YOU CAN SUPPLY. PLEASE READ THE CHOICES LISTED BELOW AND THEN CHECK THE CHOICE ON THE ENCLOSED POSTCARD THAT BEST DESCRIBES YOUR LMSC'S (LOCAL MASTERS SWIM COMMITTEE) SITUATION. FILL IN THE REST OF THE POSTCARD AND RETURN IT TO ME AS PROMPTLY AS YOU CAN.

THANK YOU
ENID UHRICH
NATIONAL US MASTERS SECRETARY

[A] OUR LMSC IS ORGANIZED AND IT CAN HANDLE OUR OWN REGISTRATION, SET ITS OWN FEES, AND SEND THE REQUIRED NATIONAL FEES* AND NECESSARY INFORMATION ABOUT SWIMMERS TO A CENTRAL MASTERS REGISTRATION ADDRESS.

[B] OUR LMSC HAS A GOOD WORKING RELATIONSHIP WITH THE LSC FOR US SWIMMING. THEY HAVE AGREED TO HANDLE OUR REGISTRATION AND SEND IT TO A CENTRAL MASTERS REGISTRATION ADDRESS. WE WILL NEGOTIATE WITH THEM WHAT FEE THEY WILL CHARGE US FOR PROCESSING THE FORMS. WE WILL THEN SET OUR OWN FEE* AND THEY WILL HANDLE ALL OUR TRANSACTIONS.

[C] OUR LMSC HAS A GOOD WORKING RELATIONSHIP WITH THE LOCAL AAU OFFICE. THEY HAVE AGREED TO HANDLE OUR REGISTRATION AND SEND IT TO A CENTRAL MASTERS REGISTRATION ADDRESS. WE WILL NEGOTIATE WITH THEM WHAT FEE THEY WILL CHARGE US FOR PROCESSING THE FORMS. WE WILL THEN SET OUR OWN FEE* AND THEY WILL HANDLE ALL OUR TRANSACTIONS.

[D] OUR LMSC WOULD PREFER TO HAVE OUR SWIMMERS REGISTER DIRECTLY WITH THE CENTRAL OFFICE FOR THIS NEXT YEAR. WE WILL CONTINUE TO IMPROVE OUR ORGANIZATION UNTIL WE CAN HANDLE OUR OWN REGISTRATION. UNTIL THAT TIME WE WOULD AGREE TO HAVE YOU ESTABLISH OUR REGISTRATION FEE*, SEND US A LIST OF SWIMMERS YOU REGISTER FROM OUR AREA, AND SEND US OUR SHARE OF THE REGISTRATION FEE. YOU WOULD DO THIS ON A MONTHLY BASIS.

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* REGISTRATION FEE: INCLUDES THE COST OF LIABILITY AND ACCIDENT INSURANCE AND THE NATIONAL FEE TO RUN THE NATIONAL PROGRAM. TO THIS SHOULD BE ADDED, BY EACH LMSC, WHATEVER IT FEELS IS NECESSARY TO COVER EXPENSES OF ITS COMMITTEE (POSTAGE, PHONE, INTING, ETC) AND SHOULD INCLUDE MONIES TO DEFRAY THE COST OF SENDING ITS DELEGATE TO THE NATIONAL US MASTERS ANNUAL CONVENTION.

P.S. I ALSO WOULD APPRECIATE AN ESTIMATE OF THE NUMBER OF SWIMMERS IN YOUR ASSOCIATION. THE AAU RECORDS AS OF APRIL 30TH SHOW 270. DOES THIS SEEM REASONABLE?

12518 SE 232nd
Kent, Wa. 98031
July 31, 1981

L L M

Master Swimming
c/o Enid Uhrich
25 Lafayette Road
Newton, Mass. 02162

Dear Enid;

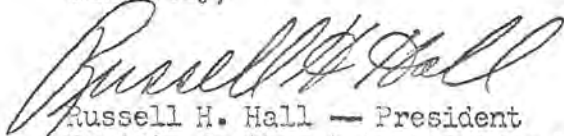
I have received your letter asking for opinions about what method of handling registrations for 1982 would work best for our association. We are capable of using any one of the four methods mentioned. We currently are working through the local AAU office and we are also members of the LSC for US Swimming and have good relations with them. We will probably be able to handle the registration directly with national DEPENDING upon what paperwork requirements must be met. Before committing to that method, we are requesting information about: who would supply the forms, who would pay for the forms, how many places would they have to be sent, how many places would money have to be sent to, what records would we be required to keep, what funds would we receive as compensation for doing the registration, etc.? These are serious concerns because of cost both in time and dollars to us who donate our time and energy to keep this working smoothly.

If the work load would be no greater and the financial considerations would be equal or improved upon our current situation, then we would probably favor choice "A".

As of our board meeting on July 28, 1981, we have 325 Swimmers registered. We will probably have close to 400 by December 31. I fully expect to reach 450-500 by the end of 1982.

I hope this gives you some information and feedback about the registration system that is helpful. I will look forward to seeing you at Snowbird and hearing what you heard from the other associations.

Sincerely,



Russell H. Hall — President
Pacific Northwest Association Masters Swimmers

JLM

LOCAL IMSC REGISTRATION

1. To send the ORIGINAL of the attached registration form to the national office.
 - . To fill in the form for all unattached swimmers.
3. To check the filled-in form that each club would fill in for its swimmers, and then send the ORIGINAL to the national office.
4. To add a registration number to each name on the form, fill in the registration card for each swimmer, send the card to the unattached swimmer and club cards to the club for distribution.
5. To keep a legible copy of each form sent to the national office.
6. If local IMSC is computerized, all possible attempts will be made to allow for computerized transmission, with cost of such to be shared by all IMSC's using this service.
7. After the first year the process would be further simplified by using the computer printout to send to the national office for all swimmers with no change of information.

NATIONAL REGISTRATION

1. Based upon the assumption that everyone now has some access to copy centers, their own machine, etc., the national office would supply each IMSC with 100 forms per year and they would use one of these to duplicate if more is needed. Each form would have spaces for 20 swimmers.
 - Registration cards would be supplied on lightweight card stock, 8½ x 11 so it would fit into a typewriter. Each sheet would contain 10 cards, with perforations for detaching each card. The back would be blank so each IMSC could type, stamp, or print local information there.
3. Application blanks would be provided in batches or in pad form. These would only be single sheet, since a copy is not needed for insurance purposes and the original can be kept by the club or by the IMSC for unattached swimmers.
4. Transfer forms would be provided on a similar basis, or could be locally supplied.
5. A registration form would also be provided for registering clubs. The application form for clubs would be locally supplied.

RESPONSIBILITY FOR REGISTRATION BY LOCAL IMSC

1. To send the ORIGINAL registration forms for clubs and swimmers to the national office.
2. To fill in registration number on form and send out cards when filled in.
3. To send the accompanying fees to national office (national's share, liability and accident insurance per swimmer).
4. To maintain a complete record of all transactions, including transfers, for insurance purposes.
5. To fill out insurance claim forms when necessary - forms to be provided by the company.

RESPONSIBILITY OF NATIONAL

1. To provide monthly reports on membership to each IMSC., registration cards, registration applications (if so desired)

LOGO

UNITED STATES MASTERS SWIMMING REGISTRATION FORM

ASSOCIATION #-

DATE / /

PAGE #

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UHRICH ENID 25 LA FAYETTE ROAD NEWTON LOWER FALLS MA 02162 617-965-5256 7/28/22 0001 00261(SAMPLE)

Handwritten signature