

## Minutes of the PNA Board Meeting, April 28, 2004

Motions Approved are shown in bold and noted with MSA (Moved, Seconded, Approved).

### I. Reports

**A. Call to order and Introductions:** President Jeanne Ensign called the meeting to order at 7:00 pm at the Seattle Park & Rec office. Board members present included Steve Peterson, Sarah Welch, Hugh Moore, Kathy Casey, Tom Foley, Jerry Plunkett, Jane Moore, Lee Carlson, Sally Dillon, Walt Reid, and Arni Litt. **B. President's Report** Jeanne reported that PNA placed 3<sup>rd</sup> at nationals in the combined category for small teams. She asked Kathy to let us know next month if she has any proposed rule change proposals for convention. **C. Minutes: MSA March minutes as submitted. D. Treasurer's Report: MSA Treasurer's report as submitted. MSA to reimburse Steve Peterson for \$29.85 for Dawn Musselman award and Hugh Moore \$142.31 for team and Coach of the Year Awards.**

### II. Board Meeting Focus.

**A. Champs Review.** The board thanked Federal Way Masters for a well-run meet. 269 swimmers entered this year's meet. Both courses were used for all events except relays. Hugh expects to continue to use both courses in the future to contain costs. The board consensus is to move relays back before the 1000. Team reps will be asked to provide feedback whether a Friday/Saturday meet with only 2 events on Friday is preferred to a Saturday/Sunday meet with an even split of events. Presentation of special awards went well with Wendy and Malcolm Neely being presented the Coach of the Year and Kathy Casey receiving the Dawn Musselman award. **B. Convention Delegate Selection:** This year's USMS convention will be held in Orlando on Sept 16-19. The following will be attending as delegates: Sally Dillon (USMS Secretary), Kathy Casey (Recognition and Awards Committee Chair), Hugh Moore (Communications Committee Chair), Jeanne Ensign (Internal Auditor), Steve Peterson (Legislation Committee), Arni Litt (Legislation Committee), and Jan Kavadas (Rules Committee). PNA is entitled to three delegates. Jeanne distributed a Delegate Application, which is due back to Hugh prior to the next board meeting. Hugh will also distribute the application to coaches and team reps. **Meets and Clinics for next year:** Lee Carlson, Sarah Welch, and Arni Litt agreed to organize a short axis clinic. They will contact Bob Bruce to see if he is interested in conducting the clinic and Jo Moore to see if she is interested in helping. The Lake Padden open water swim will be moved to July 31. **MSA to charge \$10 for one-event registration for open water events.** The Emerald City open water (non-sanctioned) is August 21. The Fat Salmon open water is tentatively scheduled for July 17, but may have to be canceled if permits are not granted. Sally will reserve the South Kitsap pool sometime in August for the 5K/10K postal swim. **D. Policy Review (General). MSA General Policies as amended (see attachment)**

### III. Old Business

**A. 2004 LCM Zone Meet:** Puget Sound Swim Club is proceeding with meet organization. The entry fee will be \$13 surcharge plus \$1 per event.

### IV Committee Reports

**A. Membership:** Arni reported that we have 980 swimmers registered for 2004. **B. Meets:** Mercer Island has submitted a financial report showing a \$279 profit. Due in part to the \$735 pool rental, this is below the meet guarantee limit. **MSA to reduce the amount due from Mercer Island by \$99.** Lee noted that Mercer Island did not meet the \$3 per swimmer guarantee for their 2003 meet either. **MSA to reimburse Mercer Island \$112.33 for the 2003 meet. MSA to charge \$12 per entrant for the N. Whidbey Pentathlon.** **C. Coaches:** Steve Peterson and Sarah Welch reported on the Coaches meeting held during Champs. Ideas were exchanged among the seven coaches who attended to mutually benefit PNA and coaches. .

### V. New Business.

**A. USMS Booth for Open Water events:** Sarah will coordinate use of the booth for the Danskin Triathlon. **B. NW Zone Policies (section 1).** The board discussed proposed Zone policy changes. Everyone is encouraged to send their comments to Doug Gracia prior to the Zone Meeting on May 1. **C. Lifetime Memberships:** Tabled. **D. Other:** Steve represented PNA at an organizing meeting for a workout group in Bremerton that was attended by 16 interested swimmers. Steve showed brochures and a 30-second USMS commercial from CD.

### VI. Next Meetings

May 25, Seattle Parks & Rec.; June 22, Edmonds.; July 27, FW Regional Library.

### VII. Adjourn at 9:20 pm.

Respectfully Submitted,

Hugh Moore  
PNA Secretary

## **GENERAL**

Note: G-1 will become a new section. All policies will be renumbered

- G-1 (new section) The Functions of the Top Ten and Records Committee are:  
1) verify official times and prepare official meet results for the newsletter;  
2) prepare the Top Ten for submission to the national Top Ten Chairman;  
3) update PNA records for all three courses and zone records for short course yards;  
4) compile and publish PNA Top Ten and Records once a year;  
5) keep all entry forms from PNA meets for three years after the meets have been conducted.
- G-2 Three at-large board representatives shall divide representation of unattached and small team swimmers on the basis of zip code of residence: <98100; 98100-98199; >98199.
- G-4 PNA shall maintain a Memorial Fund established in memory of Fred Wiggin. A member of the Wiggin family, a PNA board member, and an at-large Masters swimmer (currently Ricki Vadset, Jan Kavadas, and Kathy Casey respectively) shall administer disposition of the fund.
- G-5 A Sunshine Committee shall provide gifts or flowers to PNA members on appropriate occasions. There shall be a limit of \$50.00 placed on Sunshine gifts or flowers.
- G-6 PNA LMSC shall maintain an annual club membership with USMS. Any other group of swimmers within the PNA LMSC may also maintain a club membership within USMS, provided that the group pays the applicable USMS club fee. Swimmers registering in the PNA LMSC may register with any one club maintaining USMS membership or may register unattached.
- G-7 The national club maintained by the PNA LMSC shall be called Pacific Northwest Aquatics. Policies for Pacific Northwest Aquatics shall be determined by a subcommittee of the PNA LMSC Board of Managers consisting of all members of the Board who are also Pacific Northwest Aquatics members.
- G-9 PNA shall purchase rulebooks annually for Officials Committee and meet officials.
- G-10 (will be moved to convention policies) Following criteria are to assist with establishing consistency in choosing delegates to represent Pacific Northwest Association of Masters Swimmers (PNA) at the USAS Convention. Pacific Northwest Association of Masters Swimmers wishes to encourage PNA members to become involved in United States Masters Swimming administration and to represent PNA in national committee meetings and the USMS House of Delegates.

### **Qualifications for PNA Delegate Status**

- ◆ Current member of Pacific Northwest Association of Masters Swimmers and United States Masters Swimming
  - ◆ Actively involved in Pacific Northwest Association of Masters Swimmers during the year prior to the convention, including attendance at a majority of Board meetings
  - ◆ Willing to attend national committee meetings as assigned and all House of Delegates meetings
  - ◆ Willing to submit a report to the PNA Board of Directors if requested by the PNA President
  - ◆ Willing to attend a majority of PNA Board meetings and continue active participation during the year following the convention
- G-11 A PNA Distinguished Service Award may be presented from time to time to acknowledge exemplary service to PNA.
- G-12 Each registered team shall receive a copy of the USMS rulebook annually.