

Minutes of the PNA Board Meeting, December 6, 2005

I. Reports

A. Call to Order and Introductions: President Jeanne Ensign called the meeting to order at 7:00 p.m. at the home of Arni Litt. Board members present included Kathy Casey Jeanne Ensign, Tom Foley, Jan Kavadas, Arni Litt, Hugh Moore, Jane Moore, Steve Peterson, Sarah Welch, and Walt Reid. Everyone enjoyed a great dinner during a meeting recess.

B. President's Report: Jim McCleery will resign from creating the display portion of the records database in June 2006. Jeanne will ask Jim to draft a letter to help recruit a replacement. Jeanne and Sarah will work on finding a location for future meetings.

B. Minutes: MSA Minutes from October 25 as corrected.

C. Treasurer's Report: MSA Financial Report. MSA reimburse Sarah \$26.28 for supplies and \$89.04 for clinic expenses.

II. Board Meeting Focus

A. 2006 Budget: MSA Budget for 2006. See appendix A.

III. Old Business

A. Approve October Actions: MSA Minutes from September 27 as corrected. MSA October 25 Financial Report.

B. At-large Representative: Steve will follow-up with swimmers who have expressed interest in being an at-large delegate.

C. One Hour Postal/Katrina Relief: The board decided to not pursue any disaster relief projects at this time.

D. TT & Records Policies: MSA TT & Records Policies. See appendix B.

IV. Reports

A. Meets Update: MSA Bainbridge Island Sprint meet on 3/11/06. Mark Maurer is interested in hosting a meet at Evergreen State College. Don Higgins of Metro Parks Tacoma is interested in hosting an animal meet on 3/25/06. Jane is working on a possible bid for Titlow on June 17 or 18.

B. 2007 SC Nationals: Jane and Hugh will meet with Mike Dunwiddie next week to discuss meet fees and contract. Mel Goldstein, USMS Sponsor Liaison is working on a possible sponsorship with Group Health. Jane announced an initial organizing committee meeting tentatively scheduled for Sunday, January 22.

C. 2006 FINA World Champs: Sarah announced that she has 7 suites reserved. Each suite can sleep 4 people.

D. NW SCM Champs and Zone Meeting: Jane reported that new zone policies were adopted at the meeting in December.

E. Membership: Arni announced that we currently have 1150 members registered for either 2005 or 2006. (both years)

F. Open Water: Sally reported a potential open water swim on Orcas Island in September. Jeanne noted that Fat Salmon is tentatively scheduled for 7/15/06.

V. New Business:

A. 2006 Board Meeting Schedule: Sarah and Jeanne are working on meeting locations and will distribute them to the board.

B. Clinics: Sarah is investigating a potential clinic at Seattle University.

VI. Next Meetings:

January 24 TBD

February 28 TBD

VII. Adjourned at 9:48 p.m.

**APPENDIX A
2006 PNA Budget**

Income

Registration Fees and Subscriptions	\$37,570.00
Registration Team	\$330.00
Meet income, local	\$1,600.00
Clinic Income	\$4,000.00
Awards	\$300.00
Interest, general	\$700.00
Interest, Wiggin Fund	\$100.00
Other	
Total Income	\$44,600.00

Expense

Election Expense	\$0.00
Awards expense	\$300.00
Awards, team (Champs)	\$150.00
Bank service charges	\$0.00
Clinic Expense	\$4,000.00
Coaches Support	\$100.00
PNS Officials	\$1,000.00
Convention	\$6,000.00
Licenses & taxes	\$130.00
Marketing	\$50.00
Meet expense, local	
Miscellaneous	\$50.00
Postage	\$350.00
Printing & copies	\$50.00
Registration -LMSC	\$30.00
Registration Expense-USMS	\$22,365.00
Reregistration statements	\$1,400.00
Rule books	\$300.00
Safety Equipment	\$1,200.00
Software and Website	\$100.00
Sunshine fund	\$100.00
Supplies	\$100.00
Relays and Swimmer Support	\$1,000.00
Swimmer surcharge - Zone	\$250.00
WetSet postage	\$2,000.00
WetSet preparation	\$1,500.00
WetSet printing	\$6,000.00
Total Expense	<u>\$48,525.00</u>
Net Income	(\$3,925.00)

Other Income and Expense

PNW Aquatics income	
PNW Aquatics expense	
Wiggin Fund est Expense	\$100.00
2007 National Meet	
Total Other Income	\$100.00
Total Net Income	(\$4,025.00)
PNA Fund Balance Used	\$4,025.00

Appendix B

TOP TEN AND RECORDS POLICIES

- TTR-1** The mission of the PNA Top Ten and Records Committee shall be to establish and maintain a standardized process of recording and verifying results of competitive events.
- TTR-2** The goal of the PNA Top Ten and Records Committee shall be to maintain a permanent record of the results of competitive events held in the LMSC.
- TTR-3** The duties of the PNA Top Ten and Records Committee shall be to:
- 1) Verify official times and prepare official meet results for the newsletter;**
 - 2) Prepare the PNA Top Ten for submission to the USMS Records and Tabulation Committee;**
 - 3) Update PNA records for all three courses and Northwest Zone records for short course yards;**
 - 4) Compile and publish PNA Top Ten and Records once a year;**
 - 5) Keep all entry forms, timing sheets, split sheets, etc. from PNA meets for three years after the meets have been conducted.**