

# Minutes: PNA Board Meeting, October 27, 2009

## I Warm Up

**A. Call to Order & Introductions.** President Steve Peterson called the meeting to order at 6:50 PM in the meeting room of Sally Dillon's condo community in Issaquah. Present were Lee Carlson, Lisa Dahl, Sally Dillon, Jeanne Ensign, Jan Kavadas, Arni Litt, Hugh Moore, Steve Peterson, Walt Reid, Ron Rhinehart, Hallie Truswell and Sarah Welch. In the absence of Secretary Herb Cook, Lee recorded the Minutes.

**B. President's Report.** Steve Peterson reported on his activities and information he had received since the previous Board meeting.

**C. Minutes.** Minutes of the September 29 Board meeting were approved as corrected.

**D. Treasurer's Report.** Jeanne noted that out-of-date account balances and a delay in transferring funds between accounts had led to a small number of checking account overdrafts, which had subsequently been corrected. PNA's year-to-date revenue and expenditures for 2009 remain in good shape compared to the annual budget, with current assets of \$45,000. The review of last year is ongoing. **MSA: To approve the financial statements. MSA to reimburse NSF check overdraft fees.**

## II Main Set (Current Action Items)

**A. PNA Retreat.** The October 24 Retreat at the University of Washington featured a comfortable venue, good food, and a productive revisiting of eight agreements approved at the 2008 Retreat. Facilitator Ethan Smith did a good job, encouraging team building and allowing attendees to come to their own decisions. "Practice Leaders" were appointed as custodians of each agreement. Board members agreed it would be useful to refresh and review these agreements three months down the road. Toby Coenen commented on good use of time and a good outcome. Lisa, Sally and Lee agreed to serve on a committee with Toby to develop an Annual Plan for 2010. An abbreviated plan, completed by December 31, would help Board Members understand PNA's objectives and strategic plan. Board Members and others are encouraged to communicate suggestions to Toby.

**B. PNA Outreach—Wiggin Fund.** At the September 29 meeting, the Board forwarded to the Wiggin Fund a parental request for assistance in funding dues and fees for an age group swimmer. The Wiggin fund committee—Kathy Casey, Jan Kavadas and Ricki Vadset, Fred Wiggin's daughter—considered and rejected the request, citing lack of precedent, insufficient resources and concern that such a request may fall outside the scope of the fund. It was noted that PNA Board members, and perhaps other PNA swimmers, have personally provided financial assistance to age group swimmers. Hallie Truswell agreed to form a committee with Lisa Dahl and Ron Rhinehart to develop a policy recommendation for consideration by the Board.

## III Technique (New Action Items)

**A. 2010 Budget Development Committee.** Toby volunteered to work with the budget committee of Sarah and Jeanne. The committee will welcome proposals on what needs to be funded until November 14, and plans to distribute a draft Budget by November 30.

**B. The WetSet:** The Board discussed the format and content of *The WetSet*, in light of former editor Paul Freeman's observation that a majority of PNA members do not compete regularly, but the newsletter's emphasis has been primarily on competition, as opposed to fitness

swimming. It was noted that about half of PNA members compete in at least one event—pool or open water—annually, and that it can be more difficult to obtain articles on fitness than on competition. New editor Ron Rhinehart suggested creating one section of *The WetSet* emphasizing fitness swimming and another section emphasizing competition, placing two or three articles in each section and evaluating reader response.

**C. Loss of Members, Pools & Programs.** The Board discussed the impact of recent and threatened pool and program cutbacks, including closure of Evergreen Pool by King County Parks; closure of one of Seattle University's two pools because of structural problems, resulting in loss of the Seattle U masters swimmers program and workout reductions and fee increases for the Orca Swim Team; and cutbacks at UW's Hec Edmundson Pavilion Pool, jeopardizing the Husky Masters program. Board members agreed that increased PNA advocacy, formation of a facilities committee, articles in *The WetSet*, and cooperation with other groups such as PNS are appropriate responses by PNA to these problems.

**D. Future Meetings.** It was proposed that the Board hold fewer meetings in 2010, including some half-day sessions on Saturday, and find new meeting venues. Jeanne volunteered to develop a 2010 meeting schedule with help from Sally and Sarah. Lisa suggested "speed committee" sessions where people could find out what PNA does.

**E. PNA Logo.** An LMSC logo can be printed on the membership card. **MSA that PNA use the Orca as its logo. MSA that a committee including Ron Rhinehart and Mary Anne White develop a specific logo design.** Members are encouraged to send suggestions to Ron.

#### **IV Sprint Set (Committee Reports)**

- A. Membership.** Arni reported 1,543 members as of October 27. Renewal notices will be e-mailed about November 1, with 187 members receiving 4-page paper renewal packets. Arni provided a list of her registration and club development responsibilities, and will refine it to a job description that can be reviewed by the Board.
- B. Meets. MSA to sanction Anacortes meet on January 10, 2010. MSA to sanction Briggs YMCA meet on February 6, 2010.** Dates of the PNA Champs meet will be April 10 and 11, 2010. The BAMfest financial report was submitted.
- C. Clinics.** Sarah has developed a Clinic Committee job description and will seek volunteers.
- D. Long Distance/Open Water.** The 5k/10k Postal Swim had 9 participants; results were very good. Financial reports for Lake Padden and Fat Salmon open water events have been submitted.
- E. Coaches Committee.** Lisa met by conference call October 27. She will use USMS resources.
- F. New Swimmers.** Lisa and Hallie met to plan distribution of goody bags for 2010. Suggestions are welcome; information on the number of new swimmers registered for each meet is necessary for an orderly distribution.
- G. Online meet entry.** Walt, Lisa and Sarah volunteered to serve on a committee to investigate online meet entries.

#### **VI Warmdown (Next Meetings)**

DEC 08: Board Meeting & Potluck Dinner @ Sarah Welch's Home

The Meeting was adjourned at 9:12 PM.