

# Minutes: PNA Board Meeting, January 25, 2011

## I Warm Up

**A. Call to Order & Introductions.** President Steve Peterson called the meeting to order at 6:45 PM at the home of Sarah Welch. Present were Lee Carlson, Herb Cook, Lisa Dahl, Sally Dillon, Jeanne Ensign, Jan Kavadas, Arni Litt, Hugh Moore, Jane Moore, Steve Peterson, Walt Reid, Ron Rhinehart and Sarah Welch.

**B. President's Report.** Steve Peterson reported on his activities and communications.

**C. Minutes.** Minutes of the December 7, 2010, Board meeting, which was also the Annual Meeting of PNA, were approved as submitted.

**D. Treasurer's Report.** Jeanne Ensign reported that she had filed PNA's annual tax return. Jeanne submitted financial statements for October through December, 2010. An operating surplus of approximately \$2,600 for the year is attributable in large part to lower-than-anticipated expenses for convention travel. **MSA: To approve the year-end Financial Statements as submitted.**

## II Main Set (Current Action Items)

**A. Nominations.** The Nominating Subcommittee (Sally Dillon, Steve Peterson & Shannon Singer) recommended candidates who have agreed to stand for election in April:

President: Lisa Dahl

Vice President: Rich Siebert

Treasurer: Jeanne Ensign

Secretary: Herb Cook

At-Large Rep (Zipcode > 98119): Kathy Casey

Two At-Large Representatives remain to be nominated. Registrar Arni Litt reported that ballots will be mailed to all PNA members by March 10, 30 days before the Champs Meet.

**Memorial Contribution.** Lisa Dahl reported that Jacob Jeter, the six-year-old son of PNA member Kim Jeter of Anacortes, had died in a seaplane crash on Lake Goodwin on Jan. 22. **MSA: To contribute \$100 to an appropriate charity in memory of Jacob Jeter.**

**B. Website Task Force.** Ron Rhinehart, Lisa Dahl and Sarah Welch reported on their work with Club Assistant and presented a preliminary Home Page design in a 3-column format with drop-down menus and tabs. Sarah reported that costs will increase because Club Assistant has spent more time on the project than anticipated; she will obtain a new cost estimate. The Task Force hopes to complete the website redesign before the Champs Meet, April 9-10.

**C. PNA Logo Update.** The Website Task Force presented a preliminary PNA Logo design featuring an Orca. Directors offered comments on graphics and color schemes.

**D. PNA Meet Manager Policy.** Lee Carlson, Hugh Moore, Ron Rhinehart & Steve Peterson reported that Hy-Tek Meet Manager 3.0 software costs \$319 new, or \$229 to upgrade from 2.0 to 3.0. A Timing Console Interface—already owned by most meet hosts—costs \$295. Action on a PNA subsidy policy for meet hosts was deferred to the March Board meeting, pending additional information. Sarah Welch reminded the Board that PNA will need Meet Manager 3.0 for the planned long course meet in June.

### III Technique (New Action Items)

**A. Ransom Arthur Award Nomination.** Sally Dillon agreed to form a committee of former Ransom Arthur Award winners to consider potential nominees. Nominations must be submitted to USMS by March 15.

### IV Sprint Set (Committee Reports)

**A. Membership.** Registrar Arni Litt reported PNA's 2011 membership at 1,087, including 143 new members. Among LMSCs with more than 1,000 members, PNA's renewal rate ranks second in the nation.

**B. Meets.** After discussion, **MSA: To sanction the 2011 Northwest Zone Short Course Yard Championships & Steve Engle Memorial PNA Championship Meet, April 9-10, with a \$29 entry surcharge per swimmer, plus \$2 per event entered.** Hugh Moore reported that Club Assistant's online entry software is not programmed to waive event entry fees for senior or need-based swimmers. Sarah Welch agreed to work with Club Assistant on a software modification to enable such waivers.

Jan Kavadas reported that the Northwest Senior Games, scheduled for June 18 at the Juanita Aquatic Center in Kirkland, would apply for PNA recognition.

Lee Carlson reported that the ORCA Swim Team had not yet submitted a meet bid packet for the scheduled ORCA meet on March 12. After discussion, **MSA: To sanction the Lake Washington Masters SCY Meet at Juanita Aquatics Center on February 20; and to sanction the Orca Swim Team meet at Seattle University on March 12, conditioned on receipt of a completed meet bid packet.**

Walt Reid reported that a rule effective January 1, 2011, requires that pools with bulkheads—e.g. Juanita Aquatics Center and King County Aquatic Center—must be measured before the start of a sanctioned meet, as well as after each day's session. Walt also reported that swimmers who desire Top 10 consideration for times from recognized meets must submit those times to Walt.

**C. Clinics.** Sarah Welch reported that the New Swimmer Clinic scheduled for January 8 had been canceled because only three swimmers signed up, but registration was strong (29 so far) for the Race Preparation Clinic scheduled for January 29. Sarah also recommended sanctioning two Karlyn Pipes-Neilsen clinics in March. **MSA: To sanction Karlyn Pipes-Neilsen clinics on March 20 at the Redmond Aquatic Center—freestyle in the morning, multi-stroke in the afternoon.**

### V Warmdown (Next Meetings)

March 26: 9:00 AM—1:00 PM at Sally Dillon's home in Issaquah (half-day retreat)

May 17: 6:45 PM at Jan Kavadas' home in Edmonds

June 28: 6:45 PM at Hugh & Jane Moore's home in Tacoma

The Meeting was adjourned at 9:30 PM.