

Minutes: PNA Board Meeting, March 26, 2011

I Warm Up

A. Call to Order & Introductions. Vice President Lisa Dahl called the meeting to order at 9:10 AM at the home of Sally Dillon in Issaquah. Present were Kathy Casey, Herb Cook, Lisa Dahl, Sally Dillon, Jeanne Ensign, Arni Litt, Hugh Moore, Jane Moore, Wendy Neely, Steve Peterson, Ron Rhinehart, Walt Reid, Ron Rhinehart, Shannon Singer and Sarah Welch.

B. President's Report. None.

C. Minutes. Minutes of the January 25 Board meeting were approved as amended.

D. Treasurer's Report. Jeanne Ensign presented PNA financial statements through February. Jeanne reported: Registration revenue had reached 66 percent of the 2011 budget; online registration continues to increase; PNA had about \$52,000 in cash assets and no liabilities.

MSA: To approve Financial Statements as submitted.

Jeanne reported the Lake Washington SCY meet (FEB 20) recorded a profit of \$11.73 per swimmer; the ORCA SCY meet (MAR 12) recorded a profit of \$3.39 per swimmer after paying expenses that included a \$300 announcing fee. Lisa Dahl volunteered to ask if ORCA wishes to be reimbursed in order to realize PNA's profit guarantee of \$6.00 per swimmer.

II Main Set (Current Action Items)

A. Nominations. The Nominating Subcommittee (Sally Dillon, Steve Peterson & Shannon Singer) selected Scott Bonney (Vashon) and Michael Grimm (Seattle) as candidates for two at-large Board positions.

B. Website Task Force. Sarah Welch reported the Task Force needs assistance in compiling content for the redesigned website pages, including such topics as coaching, club development and meet management. Club Assistant has agreed to host the website for a minimal fee. A permanent Webmaster and short-term data entry assistance are needed.

C. Coaches Committee. Lisa Dahl reported the Committee has been meeting monthly. Evergreen Coach Ken Rice has agreed to chair an Open Water subcommittee to plan a Challenge Series of four OW swims, one in each quadrant of the Puget Sound area. PNA Open Water Chair Sally Dillon endorsed the concept, but noted that six OW swims were already planned for 2011, and she had not been included in the Challenge Series planning to date. Sarah Welch said the Coaches Committee believes a Challenge Series presents an excellent opportunity to recruit new members for USMS and PNA. Hugh Moore said the Series has the makings of a great idea, but much work remains to be done.

USMS SCY Nationals. Head Coach Shannon Singer reported 72 PNA swimmers had registered for SCY Nationals in Mesa, Arizona, April 28-May 1. Coaches April Cheadle (BAM) and Ken Rice (Evergreen) will assist Shannon. Two team practices are planned.

D. Open Water Safety Conference. PNA Open Water Chair Sally Dillon reported she and Fat Salmon Race Director Liz Rosen gained a wealth of knowledge at the OW Safety Conference in San Francisco, March 19-20. As requested by Sally, **MSA: To approve an overbudget request in the amount of \$971.80 for reimbursement of Sally's & Liz's expenses.** Jeanne Ensign read a note from Liz, expressing her appreciation.

Sally reported on key conference information, including the need to have an independent Safety Officer, with cancellation authority, at every Open Water event, and to make OW Safety Standards consistent nationally. After discussion, it was **MSA: That PNA require, as a condition of sanction, the appointment of an independent Safety Officer for each Open Water event.** Sally reported that she and Liz will conduct an Open Water Safety Workshop to share information from the conference with all involved in conducting OW swims.

Jane Moore noted that PNA Officers do not have authority to approve overbudget expense requests between Board meetings, placing the Board in the potentially awkward situation of approving or disapproving such requests after the fact. Herb Cook pointed out that in this case the Officers had a backup plan for funding in the event the Board did not approve the overbudget request. Hugh Moore suggested that in the future the Board might approve such requests by conference call between meetings.

E. Calendar of Events. Upon recommendation by Open Water & Acting Meets Chair Sally Dillon, it was **MSA: To sanction the following events:**

- **July 16: Lake Padden Open Water Swim, entry fee not to exceed \$35.**
- **July 23: Fat Salmon Open Water Swim, entry fee not to exceed \$45.**
- **November 13: North Whidbey Masters SCM Meet.**

Upon recommendation by Sally, it was **MSA: To reserve dates and conditionally sanction the following events, subject to completion of all criteria:**

- **August 7: AquaRun for a Child Open Water Swim, Les Davis Marine Park, Tacoma (Zena Courtney, Blue Wave Aquatics).**
- **August 14: Deep Lake Open Water Swim, Millersylvania State Park, Olympia (Joshua Trotter, South Sound Masters).**
- **August 20: Saratoga Passage Open Water Swim, Seawall Park, Langley, Whidbey Island (Jean Fankhauser, South Whidbey Parks & Aquatics).**
- **September 17: Last Gasp of Summer Open Water Swim, Angle Lake, SeaTac (Paul Havick, Blue Wave Aquatics).**
- **October 8: BAMFest SCY Meet, Bainbridge Island Aquatic Center (Bainbridge Aquatic Masters).**

Upon recommendation by Clinics & Fitness Chair Sarah Welch, it was **MSA: To sanction a 4-stroke Clinic on July 9 at Fife Swim Center, featuring Megan Jendrick and Ian Crocker, with registration capped at 60 swimmers and a fee of \$75.**

F. June/July LCM Meet. After discussion, it was **MSA: That PNA sanction an LCM meet at Federal Way Aquatic Center on June 11, and consider also hosting a postal event on June 11 or 12, provided that (a) an organizing committee can be formed and an appropriate host organization identified; and (b) the total PNA subsidy not exceed \$2,000.**

G. Convention Planning. Automatic PNA attendees to the USMS Convention in Jacksonville, FLA, September 14-18 (by virtue of national positions) include Jeanne Ensign, Jane Moore, Hugh Moore, Sarah Welch, Sally Dillon, Kathy Casey, Steve Peterson and Kelly Crandell. Lisa Dahl, Walt Reid, Ron Rhinehart, Arni Litt and Wendy Neely also have expressed interest. Steve Peterson will send out a request for applications, with a deadline of May 10.

H. Coach Training & Incentives. Wendy Neely reported the PNA Coaches Committee is planning to offer ASCA Training, probably in October, for all interested Northwest Zone coaches.

Committee & Coordinator Positions. Sarah Welch reported a coordinator is needed for the distribution of New Swimmer Goodie Bags at meets and OW events. The Board discussed

possible nominees for Meets Coordinator, Fitness & Clinics Chair and vacant committee positions. **MSA: To appoint Kerry Ness as chair of the Awards Committee.**

New Stopwatches. As recommended by Hugh Moore, it was **MSA: To authorize Blue Wave Aquatics to purchase 36 new watches for PNA at a total cost not to exceed \$1,000.**

III Sprint Set (Committee Reports)

A. Membership. Registrar Arni Litt reported PNA's 2011 membership at 1,315, including 247 new members.

B. Meets. After discussion, it was **MSA: To recognize the Northwest Senior Games swimming events at Juanita High School Pool in Kirkland on June 18.**

Policy Review. Jane Moore suggested including a review of PNA Policies on the agenda for a future meeting.

IV Warmdown (Next Meetings)

May 17: 6:45 PM at Jan Kavadas' home in Edmonds

June 28: 6:45 PM at Hugh & Jane Moore's home in Tacoma

The Meeting was adjourned at 1:20 PM.