

**Pacific Northwest Association of Masters Swimmers
Annual Board Meeting
Jan Kavadas' Residence
May 20, 2014**

PNA President Lisa Dahl called the meeting to order at 6:50 PM. Also present were Linda Chapman, Herb Cook, Jim Davidson, Sally Dillon, Doug Jelen, Jan Kavadas, Arni Litt, Hugh Moore, Guila Muir, Steve Peterson, and Sarah Welch. Kathy Casey and Jeanne Ensign attended by phone.

I. Warm-up

A. President's report: Lisa recapped the National's experience in Santa Clara. PSM finished first in all three Regional divisions (men, women, combined) and scored enough points to have placed 3rd behind Local champions The Olympic Club and Walnut Creek.

B. Minutes: Steve suggested a few corrections and it was **MSA to approve the April 5 minutes as amended.**

C. Treasurer's report – Jeanne reviewed details from the April financial statement. The current budget is \$12,705 in the black. PNA has no liabilities and a total equity of \$45,472. It was **MSA to approve the financial report.** Jeanne reported that the recent order for medals and ribbons exceeded the Awards budget. It was **MSA to approve the over budget request totaling \$1034.95.** The medals are made available for purchase at most meets and the ribbons are given out at Champs. Jeanne noted that she has not paid the fee for the Tukwila pool, which is the location for the Level 1 and Level 2 coaching clinics that will take place in October, but will do so immediately.

D. Membership: Arni reported that PNA has 1516 members (771 men, 745 women). There have been 50 registrations so far in May and most are for Fat Salmon entries.

II. Main Set

A. PNA Treasurer Position – Lisa spoke with Mike Lund and he resigned as the PNA Treasurer. Lisa encouraged Mike to consider serving PNA in another manner. Mike was given a thumb drive and paperwork when Jeanne was in the process of turning over materials to him and Lisa will ask that these items be returned. Guila inquired about the check that she had submitted to Mike in April for ads she placed in *The WetSet*. She was instructed to see if the check has been cashed and to let Jeanne and Lisa know. Jeanne reported that Sue Amott, a member of Husky Masters, has expressed interest in the Treasurer position. Sue has the necessary experience and Lisa will set up a phone conference with Mike Grimm, Arni, Jeanne and Sue before going forward. Jeanne offered to spend a few days of intense training in Seattle if necessary.

B. Transitioning to the New PNA Board – The results of the vote for the Bylaws changes are in! 1349 ballots were issued and we needed a return of 405 to reach the required 30% threshold. We received 423 total votes (420 via Survey Monkey and 3 via mail). 417 were "yes" votes and 6 were "no" votes so the recommended Bylaws changes have passed and the new PNA Board takes effect immediately. Hugh thanked Linda for her email encouragement, which enabled us to reach the required voter threshold.

With the vacancy in the Treasurer position we would have only eight members of the previous board automatically moving on to the new board. It was **MSA to reinstate Jeanne Ensign as PNA Treasurer until a replacement can be found.** Therefore, the following nine positions automatically continue onto the new board:

President Lisa Dahl
Vice President Mike Grimm
Secretary Sally Dillon
Treasurer Jeanne Ensign
Past President Steve Peterson
Meets Coordinator Linda Chapman
Membership Coordinator Arni Litt
Bylaws Coordinator Jane Moore
Open Water Coordinator Jim Davidson

There are seven other positions to be filled on the new board:

Two At-Large Directors (elected beginning in 2015)
Two board-appointed Directors (so-called "robust volunteers")
Two Directors representing all clubs (one each to be selected at this time by BWAQ and PSM)
Chair of Club and Team Development (currently open)

Hugh and Sarah offered to be the Directors representing clubs but it was agreed that they should get the endorsement of their clubs' boards. Both have club meetings scheduled within the next week and they will notify the officers when a decision is made. It was MS that our previous At-Large Representatives become At-Large Directors until the term expires. The motion failed. It was **MSA that we appoint Kathy Casey as an At-Large Director for the remainder of the term.** It was **MSA that we appoint Gila Muir as the other At-Large Director for the remainder of the term.** The board has three remaining openings to fill: two appointed Directors (robust volunteers) and the Chair of Club and Team Development.

C. PNA Editor Position – Herb reported on a meeting held earlier in the evening with Steve, Linda, and Sally. He emphasized that Steve cannot be expected to pick up the slack into the future due to his Webmaster duties. The group discussed looking for another volunteer editor within our own ranks or looking for a professional to put together our news. Tied into the discussion was when do we go to a completely online distribution. There was significant discussion on the topic and it was noted that we have only 18 members without email. It had been discussed previously that we might distribute the email online and print “copies” of the news for the few without email. A new suggestion was that we go to an “online” newsletter, similar to the *USMS Streamlines*. Arni distributed a list of PNA members who indicated interest in volunteering for PNA and Jim noted that one listed website experience. Steve was asked if he would be interested in switching from his Webmaster position to the newsletter editor position but he declined. Lisa asked if we could eliminate the newsletter completely and was informed that it is considered a benefit of membership. Gila uses an online newsletter for her businesses and said they are relatively easy to do. There are a number of companies that provide the support information that we could use. Steve committed to assembling the next 3 issues to get us through 2014 but he does not want to seek out the content, which has been difficult to come by. Sally noted that our policies list items that should be in each newsletter and we can focus on including those items and skip stories and blogs for the time being. Hugh said that over time we have gone from too much meeting time discussing newsletter content to too little time and we could include the newsletter on each meeting agenda so we can discuss content on a regular basis. Lisa suggested that we also have an agenda item to discuss “small jobs” for which we can ask PNA members to help. No final decisions were made regarding the newsletter's future but Sally offered to write up a short message to send to the membership indicating our need for an editor to finish out the year. As mentioned previously, Steve will pick up the slack in 2014 as needed.

D. Convention delegates – Lisa and Steve would like to represent PNA at the USMS Convention in September. Linda is a maybe. Jim said he is unable to attend this year but would likely be interested in 2015. PNA is entitled to send four delegates. Other PNA members attend due to their leadership positions in USMS as follows: Automatic delegates supported financially by USMS are Kathy (Rules chair), Jeanne (Finance chair), Hugh (Board), Jane Moore (Sports Medicine chair), and Walt Reid (IMSHOF). Automatic delegates receiving LMSC support are Sally (Rules), Arni (Legislation), and Sarah (Finance).

E. Subcommittee reports

1. Social Media plan – Mike was not present to report on this project.
2. Coach of the Year award options – Lisa has not discussed this with the Coach's Chair.
3. Recognition of volunteers in PNA – Sally reported that the committee has not yet met.

III. Sprint Set (committee reports as needed)

A. Meets – Linda had nothing new to report.

B. Open Water – Jim reported that GLAD's Fat Salmon and the ORCA Open Water Swim have completed the sanction process. The Whidbey Adventure Swim has been approved by Jim but is waiting the national office approval. BWAQ's Last Gasp has submitted the sanction application and is awaiting Jim's approval before submitting to USMS. Finally, Jim has not received paperwork yet for Zena Courtney's new event, AquaRun/Swim Defiance.

C. Top Ten – Doug reported that Top Ten submissions for SCY are due very soon as the season is ending. Records have been updated to, but not including, Spring Nationals. Steve has opted to retain the previous records files on the website so they can still be viewed along with the latest.

Next meetings:

- July 8 at Hugh and Jane Moore's home in Tacoma. Sally will be absent and Sarah offered to take notes.
- August 26 at Steve Peterson's home in Poulsbo

It was **MSA to adjourn the meeting at 8:48 pm**

Minutes prepared by PNA Secretary Sally Dillon