

**Pacific Northwest Association of Masters Swimmers
Board Meeting Minutes
Lisa Dahl's Residence
July 14, 2015**

Past President Lisa Dahl called the meeting to order at 6:55 PM. Board members present were Linda Chapman, Jim Davidson, Sally Dillon, Stephanie Hiebert, Arni Litt, Steve Peterson, and Sarah Welch. Board members attending by phone were Kathy Casey, Zena Courtney, Jessie Hickel, and Hugh and Jane Moore. Also attending were Matt Edde and Shannon Singer.

1. Warm-up

- A. President's Report – There was no report as Mike Grimm was out of the country and unable to attend.
- B. Approval of Minutes – **It was MSA to approve the minutes of the May 19, 2015 meeting as submitted.**
- C. Treasurer's Report – Arni reported that we are “on budget” for this time of year. Net income to date is \$11,124.20. Arni disburses the \$5/registrant to the larger clubs (BWAQ and PSM) monthly and plans to disburse checks to the smaller clubs on a quarterly basis. **It was MSA to approve the financial report as submitted.**
- D. Membership – There are 1591 registered swimmers in PNA to date; 806 are men and 785 are women. Arni complimented Stephanie on the nice job she is doing as the new registrar.

2. Main Set

- A. Coaches Chair Appointment – **It was MSA to appoint Matt Edde as the new Coaches Chair.** Matt coaches for BWAQ at the Covington pool and previously belonged to the Inland Northwest LMSC.
- B. Investment Policy Committee – Arni reported that the committee was unable to meet and will plan to have a report for the board in September.
- C. Plan for Financial Contributions to PNA – The committee has not yet met. Kathy reported that she emailed a 2007 version of the grant application for the Fred Wiggin Fund just before the meeting. She spoke with Jan Kavadas who liked the idea of combining the Fred Wiggin fund with the donations that come in during registration. Jan will contact Fred's daughter, Ricki Vadset. Further discussion was tabled until the next meeting.
- D. The WetSet content discussion – Zena noted that a number of articles for the last issue arrived after the deadline and the president's message was not submitted. The due date for the September issue is August 15 and she will send multiple reminders. Sarah volunteered to submit an article about the World Championship meet in Kazan, Russia and Zena will provide an article about Summer Nationals in Ohio. Jim encouraged Zena to leave space for articles about the Aly Fell swims at Lake Padden and the Whidbey Adventure swims in Langley. Zena brought up advertising in *The WetSet* issues. The Fitter and Faster Clinic ran an issue earlier than requested so it will run again in September. Payment for this ad has not been processed nor has payment for Guila Muir's ad for the “Say Yes to Life Swims”. Arni will develop an invoice for billing and will bill for both of these ads. Shannon mentioned that she and others will be swimming around Mercer Island in late August and she was encouraged to write an article about that event. Kathy will send Zena some articles on USMS Rules that can be used as needed.
- E. Newsletter Review Committee – Steve passed around the list of people arbitrarily assigned to the reviewers email group, which includes all voting board members plus a few other individuals. Kathy Morris provides the “first view” editing and it was agreed that we have too many people reviewing each issue after that step. It was suggested that two separate lists be maintained. One list would be regular contributors who would be reminded of deadlines for submission and the other would be a shorter list of reviewers who would look for errors, omissions, and grammar issues. Sally suggested that Zena look at the current list, select 3-4 people who she would like on the review committee, and request their participation. Shannon would like to see people outside the board be more involved in the construction of the newsletter and was told that contributions for articles could come from any members. It was suggested that Zena include a “box” in each issue with information encouraging article submissions and the procedures for submission.
- F. Officiating Coordinator – Lisa reported that Teri White has agreed to be the PNA Officials Chair.

- G. Meeting Timekeeper – Stephanie has offered to keep track of time spent on discussions and guide us back on track when we stray. It was agreed that we would see how things go in coming months and allow PNA President Mike Grimm to initiate the process as needed.
- H. Vice President Vacancy – Hugh asked that we develop a plan for filling not only the vacant VP position but also the Club and Team Development position that is unfilled. He stated that he thought it would be unfair to bring a totally new person onto the board for the VP spot as they might be uncomfortable being asked to lead meetings in Mike's absence. Sarah suggested that we re-appoint the nominating committee with an additional member to replace the one who dropped out. Zena said that she would serve as VP but we would need to find another editor. Steve noted that we all should encourage other members to get involved. Matt volunteered to join the committee to restore it to the 3-person membership that the Board had previously approved. Shannon asked about job descriptions for the various positions and Steve said that they are posted on the PNA website. He suggested that the officers be listed in each newsletter and that a link be provided that will bring up the job descriptions. Arni suggested that a link to online registration could be included in the newsletter rather than including the entire registration form.

3. Sprint Set

- A. Meets – Linda reported that PSM submitted a request for meet fees for the SCM Championships being held at KCAC in November. The 2-day event will be run like the April SCY meet, so they have requested a surcharge of \$35 in addition to a \$3 per event fee. Hugh suggested that PNA guarantee that PSM does not lose money on the first-time event. Kathy asked if we should pass a motion to guarantee a \$6/swimmer profit and Jim suggested we go for the full \$12/person profit granted to 2-day meets. Jim made a motion accordingly and Kathy seconded it. Arni reported that PNA's budget could support the suggestion. Hugh then suggested that a motion to follow policy already in place was not necessary. The motion and second was withdrawn. **It was MSA that we approve the meet fee schedule as proposed by PSM and presented by Linda.**
- B. Open Water – The Swim Defiance event had 45 finishers and the event went well with good swimming conditions. The financial report has been submitted and the profit was about \$20/person. Three other events have completed the sanction process: Fat Salmon, Aly Fell Memorial, and Whidbey Adventure swims. The Last Gasp event is in process. A couple people mentioned that the Aly Fell event links are not working so Jim will look into the situation. Jim announced that Zena has obtained the donation of a wetsuit from Blue Seventy as a prize for OW event participants. Each completion of our 5 sanctioned swims earns a chance at the drawing, which will take place after the last event of the season.
- C. Newsletter – Zena had nothing further to report.
- D. Convention Delegates – Sally reported that the deadline to request At Large Delegate appointments is July 15 so a decision about our request has not yet been made. She will report to all by email as soon as she hears from USMS President Nadine Day.

4. Warm-Down The next meetings will be held as follows:

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| Tues., September 15 | 6:45 pm – at Kim Bogg's home in Federal Way |
| Sat., October 24 | 9 am – at Sally Dillon's residence in Issaquah |
| Tues., December 8 | 6 pm – at Arni Litt's home in Seattle |

It was MSA to adjourn the meeting at 8:28 PM.

Minutes prepared by Sally Dillon, PNA Secretary