

**Pacific Northwest Association of Masters Swimmers
Board Meeting Minutes
Conference Call
February 24, 2015**

PNA Chair Lisa Dahl called the meeting to order at 6:50 pm. Board members present were Kim Boggs, Kathy Casey, Linda Chapman, Jim Davidson, Sally Dillon, Arni Litt, Hugh and Jane Moore, Steve Peterson, and Sarah Welch. Zena Courtney also attended.

1. Warm-up

- A. President's report – Lisa welcomed Zena to the group as the new editor of *The WetSet*.
- B. Minutes – **It was MSA to approve the minutes of the January 20, 2015 board meeting.**
- C. Treasurer's report – Treasurer Mark Benishek has resigned. His materials were turned over to Arni who immediately set to work with Steve for online account access recovery and Sarah and former Treasurer Jeanne Ensign to reconcile the bank accounts and get caught up with the payment of bills. A financial report was unavailable for the meeting but will be distributed before the March meeting.
- D. Membership report – Arni reported that we have a new PSM workout group –Team Walker International Masters (TWIM). Tom Walker is recruiting members who are not affiliated with other groups. PNA currently has 1344 members registered (690 men/654 women).

2. Main Set

- A. Replacement of PNA Treasurer – Arni indicated her interest in taking on the position. Sarah suggested forming a finance committee to provide support as needed but noted that Arni has a good deal of experience already with her work at an accounting firm. Hugh suggested that Mark's resignation might have been because the Treasurer position is too overwhelming for someone who had had no previous PNA board experience. Arni has been PNA's Registrar for many years and she would like to see someone new take over this position. She suggested that the Registrar's position could be split between registration tasks and team coordinator tasks. Arni noted that the USMS National Office has taken on many of the Registrar's responsibilities already. It was suggested that the person who fills the currently vacant Club and Team Development board position might be able to take on the team coordinator tasks.
A motion was made and seconded to appoint Arni to fill the remainder of the term as Treasurer. Discussion included concerns that we would be conflicting with the LMSC Required Standards, which expressly prohibit the Registrar and Treasurer to be the same person. While this Standard is less problematic now that the National Office handles all registration income, it was agreed that PNA should avoid the conflict. It was moved to amend the motion by adding that Arni would not have the ability to sign checks or pay bills online. After further discussion, it was agreed that Steve or Lisa could sign checks since they are already signatories on the bank account. Hugh withdrew the original motion, making the amendment moot. Kathy asked about tax documents that are due to the State and Arni explained that she is registered as an agent of the corporation and will see that the documents are filed. Lisa declared that PNA will stay as status quo with Arni and Sarah handling the financial accounts and she will sign checks and/or pay bills on line as directed.
- B. Nominating Committee report – Sarah and Kim have been making phone calls but have been unable to fill the Vice President position so the ballot will be distributed without a candidate for that office. The board can appoint someone to the position after the election. The slate of officers on the ballot will be: President – Mike Grimm, Secretary – Sally Dillon, Treasurer – Arni Litt, and At Large Directors – Kathy Casey and Jessie Hinkle.
- C. The WetSet – Steve reported that he has been mentoring Zena as she takes on the editor position for our newsletter. Zena is aiming to finish the issue this week as Steve has been sending her articles for the March/April issue. Former editor Jessica Dubey offered help should Zena wish to contact her. Zena plans to use PowerPoint for the newsletter and Steve suggested she send the draft to the review group in PDF format so all can read it. Arni will send Zena the New Swimmer list and the information about the new workout group. Kathy noted that she could always provide swimming rules articles if Zena needs "filler" for an issue. Sarah noted that Kathy Morris has volunteered to contribute with editing and she should be used in future issues if not this one. Steve has talked with and will contact Kathy via email to let her know about the process.
- D. PNA Meeting Schedule – Meeting locations for May, July, and September are "TBD". It was agreed that the conference calls have been going smoothly and some appreciate not having to travel to meetings as often. Lisa and Kim volunteered to host meetings and we will have another conference call in May. The revised schedule is attached to these minutes.

3. Sprint Set

- A. Meets – Linda presented two requests for the 2015 PNA pool meet schedule. It was moved and seconded to approve an ORCA request for a SCY Pentathlon at Seattle University on Saturday, May 16. This event conflicts with the USMS Adult Learn to Swim (ALTS) clinic that is scheduled for the same day. There was a good amount of discussion as to whether the event should be approved. The date request was submitted Feb. 2 – nearly 5 months past the deadline to submit requests for 2015. It was noted that ORCA conducted the same event in 2014 so there should not have been such a delay in requesting a 2015 date. Hugh suggested that Linda speak with meet director Brock Jones in order to emphasize the importance of following PNA protocol regarding meet scheduling. Lisa said that she would contact Brock herself. A vote was taken and the **motion to approve the ORCA meet passed with a 7-3 majority.**

It was moved and seconded to approve a PSM request for a SCM meet to be held at KCAC on Saturday and Sunday, November 21 and 22. Sarah reported that Mike Dunwiddie has committed to pool time at KCAC for recurring meets (barring an international event) this weekend in future years. PSM will host the meet, which takes place the weekend before Thanksgiving. This meet does not conflict with other major SCM events being held in the west. Linda warned the board that due to the high costs of pool rental at KCAC, PNA might need to support PSM with the swimmer guarantee. Sarah said that she believes PSM will help support the meet financially as well. It was suggested that the meet be promoted within the NW Zone as well as Northern California and in Canada. **The motion to approve the PSM meet passed unanimously.**

Steve inquired about posting the April Champs meet on our website calendar. Linda responded that BWAQ meets are managed in Club Assistant by the club, not by her, and it appears that BWAQ has not checked the necessary box for automatic calendar loading. Zena volunteered to contact Judy Williams to get this corrected.

- B. Open Water – Jim reported that the pre-season Open Water Workshop would be taking place on Saturday, Feb. 28. The purpose of the workshop is to review event organization and safety guidelines. He is still looking for a host for the OW event that ORCA hosted the last 2 years at Luther Burbank Park. Jim might ask the Mercer Island Redwoods but is concerned that their team is not large enough. Sally suggested that two teams from Mercer Island could work together to put on the event. They would have an advantage, being so close to the park. Sarah suggested that Jim might contact Jacquelyn Bragg from Husky Masters. Jim also reported that the Bellingham Masters group has indicated that they might bring back the Lake Padden OW swim.
- C. Newsletter – As mentioned previously, Zena’s goal is to have the issue written and to the review committee by March 1. Lisa asked that the May/June issue include a report and photos from Spring Nationals. She also suggested that Zena connect with people going to events and arrange for them to write articles. Zena asked if Lisa had a President’s column for the March issue, which Lisa said she would send. Zena’s goal is to be proactive, have a plan, and seek help. It was also suggested that an article about the ALTS event be in the May issue (note – the event takes place May 16 so that will not be possible). Lisa said she would have a workshop via conference call to tutor Zena.

It was MSA to adjourn the meeting at 8:32 pm.

4. Warm-down (next meetings)

Revised 2015 PNA Board Meeting Schedule

Tuesday, January 20	6:45 pm – Conference call
Tuesday, February 24	6:45 pm – Conference call
Saturday, March 21	9 am – noon at Sally Dillon’s in Issaquah
Tuesday, May 19	6:45 pm – Conference call
Tuesday, July 14	6:45 pm – at Lisa Dahl’s in Skyway
Tuesday, September 15	6:45 pm at Kim Boggs’ in Federal Way
Saturday, October 24	9 am – 4 pm at Sally Dillon’s in Issaquah
Tuesday, December 8	6 pm at Arni Litt’s in Seattle