

**Pacific Northwest Association of Masters Swimmers  
Board Meeting - Teleconference  
May 24, 2016  
Minutes**

President Mike Grimm called the meeting to order at 7:00 pm. Also present were Kim Boggs, Kathy Casey, Linda Chapman, Zena Courtney, Lisa Dahl, Jim Davidson, Sally Dillon, Stephanie Hiebert, Arni Litt, Hugh and Jane Moore, Steve Peterson, Lucianne Pugh, and Sarah Welch.

1. **Membership:** Arni reported that we have 1471 members; 740 men and 731 women. Last year's year-end total was 1686. As of 5/24/16 we have about 50 swimmers fewer than on 5/24/15. Arni asked that we encourage coaches to check the unattached list of swimmers online to see if any of their swimmers have registered incorrectly.
2. **Finance:** The April 30, 2016 finance report was distributed prior to the meeting. Arni noted a meet expense of \$776.24, which comes from the PNA sponsored SCM meet held in November 2015 and paid in 2016. Quarterly payments of \$5/swimmer have been sent to PSM and BWAQ. The smaller clubs receive their funds less frequently. \$70 income from medal sales was deposited. She has not yet moved funds into a CD. It was **MSA to approve the financial report as presented.**
3. **Meeting minutes:** Draft 3 of the minutes from the April 16, 2016 annual meeting were reviewed and amended by deleting the last sentence of 2.a. **It was MSA to approve the minutes as amended.**
4. **Open Water:** Jim reported that the director of the Aly Fell OW Swim asked to change the date to Saturday, August 13. It was **MSA to approve the request.** A notice will be sent via email and be posted on the website.
5. **Meets:** Linda reported that Snohomish Aquatic Masters would like to host a SCY meet on Sunday, October 30. The order of events will be similar to the BAM meet (no 200's of strokes). Kathy asked if they have their officials and Teri asked specifically about the referee. High School League champs and districts are that weekend but the Sunday meet should not pose a conflict. Linda typically asks for the name of the referee during the date setting process. A Meet Referee is required for sanction. Teri offered to help Snohomish obtain a referee, or do it herself. It was **MSA to approve the Snohomish meet for October 30.** Linda noted that due to the rental cost of the pool, the event hosts may request an alternative fee schedule and if so, the board will be involved in that decision.
6. **The WetSet.** New editor Lucianne joined the call for the first time. She received many compliments for her first issue of *The WetSet*. The deadline for submitting articles for the July/August issue is June 15.
7. **Travel policy for PNA officials:** PNA Officials Chair Teri White proposed a policy for financial support when officials travel to USMS National meets. She has been recruiting officials who will commit to working PNA meets, and encouraging them to better their skills by officiating at national meets. The policy is designed to encourage local officials to become better Masters officials. Requirements are spelled out as is the goal of funding \$600 per national meet, which would be shared by up to 4 officials. It was noted that three PNA officials traveled to Greensboro, NC for the 2016 Spring Nationals and the board committed up to \$300 reimbursement per official for working the meet. The proposal was well received but it was agreed that a few changes were necessary. Teri will distribute a revised version. Mike suggested that Jane put the policy in a format that follows PNA policy style before a vote is taken. Addressing more immediate needs, it was **MSA to approve an over-budget request of \$600 for the purpose of funding officials to attend the LCM national meet in August at Hood River College, OR.**
8. **Policies for PNA Delegates to convention:** Sarah reported that she, Sally, Hugh, and Arni reviewed convention policies via email over the last few weeks. They submitted a summary of our delegate status and recommended actions that the board might take. Sarah pointed out that policy C-6 allows that any PNA member attending convention can request reimbursement for their expenses, even if they

are not contributors to PNA. It was **MSA that PNA form a task force to review its policies for Delegates to USMS convention and report back to the PNA board by our September meeting with recommendations that will affect delegate decisions for 2017.** Sarah (chair), Arni, Sally, Jane, and Hugh offered to serve.

- 9. 2016 convention delegate selection:** Sarah reported that we have five applicants for the four PNA delegate spots. We can accommodate all five if we apply for a USMS At Large position for one of the applicants. A document containing their applications was distributed prior to the meeting. It was recommended that we suspend some of the convention policies before we vote for the delegates. It was **MSA to suspend convention policies C-1 #2, #3, and #6.**  
C-1 #2. (Qualifications for PNA Delegate status) *Actively involved in PNA during the year prior to the convention, including attendance at a majority of Board meetings.*  
C-1 #3 *Willing to attend national committee meetings as assigned and all HOD meetings.*  
C-1 #6 *An individual member of PNA, who attends the convention as a PNA delegate or in another official USMS capacity may submit receipts to the PNA Treasurer for expense reimbursement.*

It was **MSA to approve the following recommendations:**

**Recommend that PNA approve the following delegate applications:** Hugh Moore, Linda Chapman, Kim Boggs, Zena Courtney

**Recommend that PNA request an At Large Delegate position for Teri White** with an application that reflects her national role on the Officials Committee, her contribution in creating Officials Training and her dedication to PNA Officiating and her role officiating Masters meets throughout the country.

When asked, Teri said that she would be looking to obtain an At Large delegate spot for USA Swimming as well and will attend meetings for both organizations.

- 10. Convention – Coach of the Year nomination:** Sally emailed Coaches Chair Matt Edde, Lisa Dahl, and Sarah Welch to suggest that PNA nominate April Cheadle for the USMS Coach of the Year. April has twice won the PNA Coach of the Year award and has contributed to PNA well beyond her own Bainbridge Island Team. Although it is not in the Policies, the board has discussed submitting COY honorees for a USMS award in the past. There was concern expressed that the nomination should come from the coach's own team rather than PNA, but PNA could endorse the nomination. Steve noted that clubs and teams often don't know enough about the national awards to instigate a nomination. Mike suggested that a task force consisting of Matt, Lisa, and Sally determine whether a nomination is warranted and if so, see that it gets done. He will write an endorsement letter on behalf of PNA.
- 11. Update on National Championship Meet Bid:** Mike asked Lisa for a progress report on PSM's plan to host a national championship meet. Lisa explained that she has been working with Mike Dunwiddie at KCAC and it has been determined that 1) a LCM meet would be financially unsuccessful and 2) KCAC can no longer accommodate the number of swimmers that would attend a SCY meet. Reference was made to recent SCY championships where two 10-lane courses were available. While PNA has hosted four successful national meets (2 SCY and 2 LCM), the high cost of the pool rental, increased cost of fees to USMS, the and shortage of lanes makes it no longer an option in Lisa's opinion. It was suggested that the only way they could move forward would be with a major sponsor subsidizing the rental fees.
- 12. Webinar on conflict of interest training:** Mike noted that a repeat of the USMS webinar takes place Wednesday night (5/25). Kathy asked if attendance was required or if reading the pdf is adequate; attendance is not required.
- 13. Meet attendance survey:** Linda reported that work on the survey is underway and the first week of June is targeted for distribution.
- 14. Posting meeting minutes online:** Steve has made contact with the Club Assistant representative and been informed that we have plenty of storage available for posting more meeting minutes. Our limit is 500 MB and we are using ~150 MB. Currently posted minutes go back through 2003. Sally asked that

anyone having PNA minutes prior to that year submit them to her or Steve so they can also be posted. Kathy will scan what she has.

**15. Welcome letter for new swimmers:** Arni provided a long version and received suggestions. She will send the revised version to the board for approval.

**The next board meeting: Zena Courtney's home in Tacoma on Tuesday, July 12 at 6:45 pm.**

It was **MSA to adjourn the meeting at 8:42 pm.**

**Tabled business:**

Board orientation and welcome letter – a leader is needed for the project: (Mike)

Filling open positions on the PNA Board: (Hugh)

President's report [Mike]