

**Pacific Northwest Association of Masters Swimmers  
Board Meeting  
Teleconference  
January 26, 2016  
Minutes**

PNA President Mike Grimm called the meeting to order at 6:35 pm. Also present were Kim Boggs, Kathy Casey, Linda Chapman, Zena Courtney, Lisa Dahl, Jim Davidson, Sally Dillon, Matthew Edde, Stephanie Hiebert, Arni Litt, Hugh and Jane Moore, Steve Peterson, and Sarah Welch.

**1. General Business**

- A. President's Report** – no report.
- B. Anacortes meet review** – Sarah and Steve reported that it was a great meet run on a SCM course. There were 90 competitors and numerous records were set. Linda suggested that the meet host could have uploaded record files that Meet Manager could use to indicate when records were set. She doesn't usually ask directors of the smaller meets to do this. There were plenty of volunteers. The proceeds support the Boys' HS swimming program so between the swimmers and their families, the meet was well staffed. Not many Canadians attended due to a conflict with a meet in BC.
- C. Approval of Minutes** – **It was MSA to approve the December 8, 2015, minutes as presented.**
- D. Membership** – Stephanie reported that we have 1179 members registered to date. There are 7 USMS clubs and 31 USMS workout groups registered as well.
- E. Treasurer's Report** – Arni reported that 2015 concluded with a net income of \$4077.66 while we had budgeted for a loss of nearly \$12,000. **It was MSA to approve the 2015 year-end financial statement as presented.** Arni also provided a financial statement for January 2016. **It was MSA to approve the January statement as presented.** Finally, regarding the 2016 budget that was approved at the December meeting, Arni tidied up notes and no changes to the figures were made. She will send the final budget to Sally for distribution and comments can be made to the budget throughout the year.
- F. Investment Committee Report** – Arni, Sarah, and Linda comprise the committee. Arni has looked at current stock and investment opportunities and recommends that we not make an investment change at this time due to volatility in the financial markets. The CD was cashed in because it came due and the funds will go back into a CD or stay in savings for the time being.
- G. Governance and LMSC accountability** – Sally reported that the minutes from the 2015 annual meeting, which took place in October, have been submitted to the National Office as required. Arni reported that she has reported the names/addresses of PNA officers to the National Office. She has also filed non-profit IRS Form 990, attesting that our income does not exceed \$50,000.
- H. PNA unfilled positions and recruiting** – Zena reported that she is still working on filling open positions. She has advertised in *The WetSet* and contacted by email those members who indicated they are interested in volunteering. Key open positions are the Editor and the Club & Team Director positions. Steve spoke to someone at the Anacortes meet who might be interested in the editor position and he will follow up on that lead.

**2. Committee & Coordinator Reports**

- A. Meets** – Linda referred to the following schedule, which was published with the agenda.
  - February 21 Lake Washington Masters Invitational
  - March 6 SARC Masters Meet
  - March 12 Beat the Clock
  - April 9-10 PNA Champs
  - April 14-17 YMCA Masters Nationals
  - April 28-May 1 USMS Spring Nationals
- B. Open Water** – Most of the OW events have lined up their dates for 2016. The Ally Fell event originally asked for 8/20 but is now asking for either 8/13 or 8/6. Sally pointed out that 8/20 falls within the dates of LCM Nationals and 8/13 conflicts with the popular Emerald City Swim. 8/6 does not appear to conflict with any WA or OR events. Steve inquired about a request from the Whidbey team to place an ad in *The WetSet* and it was pointed out that the event is sanctioned and entitled to place an ad or article at no charge. Jim reported that our ad promoting our 2016 OW events will appear in the March issue of *Swimmer Magazine*. Jim also reported that the request to blueSeventy for sponsorship of our Open Water Series was not accepted. They are willing to provide one wetsuit for a drawing and \$400 in financial support for the Fat Salmon, our largest event, but blueSeventy declined to support our smaller events. After some discussion it was agreed that we would accept the offered support but not name the OW Series after blueSeventy.

- C. **Triathlon Expo in Bremerton** – Steve mentioned that the West Sound Triathlon Club’s annual expo is February 21 with Karlyn Pipes as the keynote speaker. He planned to set up a booth but will likely swim in the Lake Washington meet on the same date. He would like to provide brochures about USMS and Jane offered the supply that she has from last year.
- D. **Support for Officials** – Sarah reported that Teri White has been selected as a starter for the Greensboro SCY Nationals. Apparently the USMS Officials Committee has suggested that the meet officials seek financial support for travel and lodging from their “home” LMSCs. Most of us expressed shock – and concern – that the officials do not receive support from the meet hosts, the Officials Committee, or the National Office. Sarah and Kathy both offered to look into the situation before we make a decision about financial support. Mike asked if we should be concerned about officials support for the OW National Championship next year. Jim explained that it would not be an issue since we have sufficient local officials to manage the event.
- E. **Donations Committee** – The committee (Sarah, Linda, Kathy, and Arni) submitted a preliminary report prior to the meeting. They need to consult with a representative of the Wiggin family and will bring a proposal back to the board at a future date. Key elements of the report include, but are not limited to: the program will merge funds donated to PNA with the Wiggin Fund; this fund will be held in a restricted account; and the fund would be dedicated to specific purposes related to financial assistance for members.

### 3. Unfinished Business

- A. **Updated registration form** – Stephanie has provided a revised registration form for the website. Arni suggested that the entire form be included in *The WetSet* once a year. Zena has included links to both online and hard copy versions in the newsletter; both are on the website as well.
- B. **Demographic information** – Jim will work with Stephanie to obtain useful information for OW promotion.
- C. **Updating news on the website** – Steve has made corrections and updates to the website.
- D. **Partnering with Swim Across America (SAA)** – Zena had inquired about partnering with SAA for an open water swim in Lake WA. Jim hasn’t followed up on this and Sarah noted that there is a local organizing committee for the event; they would be a good source for information. This year’s SAA event is scheduled for September 10.
- E. **Software purchase for the editor** – The purchase is on hold until a new editor is in place.
- F. **Survey Monkey renewal** – The contract with Survey Monkey has been renewed.
- G. **Purchase of stopwatches** – 40 Accusplit watches, costing \$678, have been purchased and they are in the meet box. The watches “turn off” so the batteries should have longer lives!
- H. **Scholarship request** – Mike received an email query about qualifying for a PNA “scholarship” to attend training. Sarah confirmed that a local coach received PNA financial support and attended a recent Level 3 Coaches clinic.
- I. **Hosting a National Championship** – Mike had indicated that he would solicit volunteers for an organizing committee as PNA indicated to the USMS Championship Committee that it would bid for a 2018 NC later this year. Lisa informed the group that Puget Sound Masters is planning to submit a bid.
- J. **Newsletter Editor** – Mike reported that he received a commitment from Kathy Morris to become the PNA editor but, unfortunately, circumstances have changed and Kathy is unable to take on the position at this time.
- K. **Coach of the Year** – There was discussion at the October meeting regarding recent Coach of the Year honorees and their opportunity to attend the ASCA conference. Mike and Matthew will discuss plans for the award.
- L. **Meeting Schedule for 2016** – Mike would like to avoid the pattern from last year when he couldn’t attend some meetings. This year doesn’t appear as travel intensive as 2015 was for him. He would like us to experiment with formats, such as having a meeting associated with PNA Champs or an OW event. Arni said that we previously met at champs and we might entice people with food. Jim recalled an extensive discussion about this last year and it was agreed that people would not want to come to a meeting during Champs; they would rather get home after swimming. Mike thinks we have too few interested people. Arni suggested we could stop the meet for the meeting and Stephanie said they did this in St. Louis, MO. Hugh pointed out that we would pay \$250/half hour for “meeting time.” Mike suggested we wait until the February meeting to decide.

- 2. **Next Meeting** – The next meeting will be held on Tuesday, March 8, at 6:30 PM. It will be by teleconference unless someone volunteers another location. The main focus will be updates from committee chairs and carryover business from previous meetings, such as approving the meeting schedule for 2016.

**It was MSA to adjourn the meeting at 8:06 pm.**

Minutes prepared by Sally Dillon, PNA Secretary