

Pacific Northwest Association of Masters Swimmers
Kim Boggs' home, Federal Way, WA
July 18, 2017 7 pm

Minutes

The meeting was called to order by President Sally Dillon at 7 pm. Also present were Kim Boggs, Linda Chapman, Zena Courtney, Jim Davidson, Bob DeWard, Arni Litt, Hugh Moore, and Wendy Neely. Attending by phone were Isaac Contreras and Lucianne Pugh.

A. Officer Reports

1. President: The Fat Salmon OW swim enjoyed excellent conditions with sunny skies and 70-degree water on July 15. Well over 300 people were entered and the only shortcoming was a malfunction in the timing system so results could not be printed. Sally was there to present NW Zone championship ribbons, which became rather complicated in that every swimmer wanting an award had to get their time and place from the computer operator one at a time. Many people lined up to accomplish this and it gave Sally an opportunity to congratulate them all.

Those who will be attending the USMS Convention in September were reminded that information can be found at <http://www.usms.org/admin/conv/2017/>. Sally received confirmation for registration, hotel reservations, and airline plans from six of the ten PNA delegates. Others were encouraged to make the arrangements ASAP to avoid having to stay at a different hotel, or pay extra for the registration and fares. At the September meeting the board will discuss proposed changes to legislation, swimming, and long distance rules. While there is little posted on the USMS website now, more information will be posted as the summer progresses, and certainly by the September meeting.

There was no activity to report from the subcommittee exploring the possibility of bidding for a SCY National Championship meet.

2. Minutes: It was **MSA to approve the minutes of the May 30 board meeting as presented.**
3. Financial: Arni Litt reported that the finances for the 2nd quarter of 2017 are in line with the budget. Regarding the balance sheet, assets and liabilities are very close to last year and PNA is ahead by about \$4000. As always, the differences are related to the timing of income and expenses. Regarding profit and loss, club payments were made to PSM and BWAQ; there will be one more payment to all clubs at the end of August. PNA received \$502 from BWAQ for PNA champs and \$120.76 from SARC for the Port Angeles meet. Open water meet income and expenses are not yet included. Finally, there is a transaction list included in the reports.
4. Membership: Registrar Stephanie Hiebert reported by email that PNA membership totaled 1567 swimmers. Arni noted that the 770 men and 797 women total 172 fewer than this time last year.

B. Coordinator/Committee Reports

1. Meets: Linda reported that the July 23 Senior Games meet in Olympia will be USMS "recognized" and Steve Peterson will be the official observer. Upcoming meet hosts in Snohomish, Bainbridge, and Federal Way are in the process of completing paperwork; none are complete yet. Linda will distribute the date reservation form for 2018 meets soon.
2. Open Water: Jim reported that three of the PNA sanctioned open water swims have been completed. The last event is the Last Gasp of Summer, which will take place September 23. It is a National Championship and there has been a fair amount of work including the ordering of awards, which is next on the list. Zena said that the organizing committee is working on a participation award. Jim also reported that Karin Wegner from Club Assistant has provided an explanation for managing the official "age determining" system.
3. Newsletter: No report.
4. Social Media: Isaac reported that PNA's Facebook pages doubled the total of likes and followers in the last 7 weeks. On May 26th, PNA had 41 likes and 44 followers. On July 14th, there were 98 likes and 104 followers. Finding a balance to post on both Facebook and Twitter has not been easy. He hasn't been able to dedicate as much time to Twitter as he does to Facebook. Isaac found that Tweetdeck can help program tweets just as Facebook posts can be programmed. This will be his focus for the next period. A two-page summary of Facebook and Twitter activity was distributed to the board.

C. Old Business

1. Convention: PNA Officials Coordinator Teri White needs to be at convention a day earlier than most of PNA's other delegates, due to her responsibilities with USA-Swimming. Her expenses are shared by both PNA and PNS. It was **MSA to reimburse Teri White for the entire cost of an extra night at the convention hotel.**
2. December meeting: It was agreed that the December budget meeting would be at Timber Ridge in Issaquah on Saturday, December 2. Sally will inquire as to whether a potluck meal can be accommodated. If not, a lunch will be organized with the meeting to follow. Sally will provide an update at the next meeting.
3. Phone system update: No report.
4. Policy review: Sally reported that no revisions to the policies have been submitted. She encouraged everyone to review assigned sections so revisions for at least 4 sections can be discussed at the next meeting. Former Bylaws Coordinator Jane Moore provided suggested changes; Sally will distribute that information again and provide occasional reminders as well.
5. Position Description review: Sally asked for opinions as to whether the descriptions of the various board positions should be included in PNA policies, or post them separately on the PNA website. The latter was preferred and Sally will work with Webmaster Steve Peterson to find an appropriate location where they can be easily found. Hugh explained that the position descriptions were developed by the USMS board some years ago and in many cases, don't accurately describe how PNA functions. The objective of the review is to determine what changes should be made and approve them so an accurate description can be posted. The USMS logo on each description will be replaced by the PNA logo and the term length for all will state "2-year terms beginning in April of odd numbered years".
 - a. Coaches: Wendy submitted proposed changes, which were amended by the group. It was **MSA to approve the Coaches' description as amended.**
 - b. Officials: Teri submitted proposed changes and Jim thought others should be made. Approval was tabled until Jim and Teri could get together and review the document.
 - c. President: Sally submitted proposed changes, which were amended by the group. It was **MSA to approve the President's description as amended.**
 - d. Secretary: Sally submitted proposed changes and agreed to make further changes and resubmit.

D. New Business

1. Rental of open water buoys to Water Ski Racing Championship event (7/29-8/5): The event will be held in Tacoma and Zena was asked about renting PNA buoys. The request was forwarded to Jim and Sally. Sally was concerned about possible damage to the buoys from skiers and/or boats and Jim agreed that the point was legitimate. With a national championship being held in September there was concern as well that if the buoys were damaged, it might be difficult to replace and/or repair them in time for the event. After some discussion, it was decided that a policy needs to be in place for buoy rental, which would include language about damage replacement/repair as well as rental fees. Jim offered to propose such a policy and Hugh will assist. All agreed that PNA's buoys would not be available for rental to this event.
2. Secretary position vacancy: Sherry Grindeland resigned early in July due to family health issues and the board was notified at that time. Sally asked for the list of volunteers to look for a replacement. Arni will provide the list.
3. Access to email list: Sally contacted the National Office about gaining access to the membership list to allow PNA to have more than one person authorized to send out email blasts. She was informed that PNA could have a co-registrar, who would be given the access. Sally suggested that since Linda is often the source of email blasts, she would be a good candidate for the position. Linda stipulated that she would not do other registration tasks and that people should submit completed blasts and not expect her to write them. Sally appointed Linda as co-registrar and will contact the National Office and Stephanie.

E. Next Meetings

Tuesday, September 5 – conference call at 6:45 pm

Saturday, October 28 – in person meeting at Sally's in Issaquah from 1-4 pm
Saturday, December 5 – time TBA