

**Pacific Northwest Association of Masters Swimmers
Conference Call
Tuesday, June 5, 2018 6:45 pm**

Minutes

The meeting was called to order by President Sally Dillon at 6:47 pm

Attendees: Sally Dillon, Jay Pearson, Linda Chapman, Steve Peterson, Bob DeWard, Doug Jelen, Jim Davidson, Kim Boggs, Zena Courtney, Arni Litt, Lucianne Pugh, David Baer, Sarah Welch, Stephanie Hiebert, Walt Reid

A. Officer Reports

1. President

PNA's bid for hosting the 2020 Spring Nationals was submitted Thursday, May 31. Thanks to Arni and Hugh for reviewing the budget detail and to Steve Freeborn (Meet Director) and Mike Dunwiddie (KCAC) for their significant help as the required information was gathered. Thanks also to Linda for combining all the documents into one PDF. No word as to whether there are any other bidders or how long it will take for the committee to make their decision; the Championship Committee chair indicated that we would hear back from him within a week.

2. Minutes

April 14 annual meeting minutes approved with one minor correction **MSA**
April 21 board meeting minutes approved as amended **MSA**

3. Financial

Total 2018 income to May 31 is \$23,021.84, of which \$1,367.50 is from donations and \$1,184.75 is from swim meets. The net income is \$14,834.34. The \$500 damage deposit for the annual meeting at King County Aquatic Center has been returned to the PNA bank account. Sarah Welch conducted an audit of the PNA books that covered May 2017 through May 2018. The audit report is attached to the financial report. Total Assets are \$60,773.81. The checking account balance as of 5/31/2018 is \$11,480.93. The savings account balance as of 5/31/2018 is \$49,278.12.

Financial report approved **MSA**

In addition to the report, Arni noted she has journaled the award income back to 2017.

4. Membership

We currently have 1,553 members (777 male, 776 female).

There is still a discrepancy on the numbers of members available to the registrar. The National Office has been informed and is working on the issue. Steve mentioned the registration link is not working on our website. Arni noted that USMS is hosting the website and is no longer using Club Assistant.

B. Coordinator/Committee Reports

1. Meets

Linda had no news to report. Arni reported all money owed PNA has come in.

2. Open Water

All open water swims except the Last Gasp of Summer have been sanctioned with USMS. The first event for the year is coming up on Saturday, June 9 (Whidbey Island).

Zena asked if we should do first time swimmer goody bags for open water meets. Arni said we need to budget for this and we cannot give them to one-event (OEVT) swimmers. It was suggested we plan to do this for 2019 so the event could be budgeted for, so decisions can be made regarding who is eligible. Sarah agreed this should be worked on before implementation. It was agreed we will not

provide goody bags this summer. Arni said we should set the fees at the July board meeting. Insurance for OEVT swimmers was asked about; USMS includes that in the one-day registration. Discussion regarding OEVT swimmers will be added to the July board meeting.

3. Newsletter

Lucianne reported the deadline for the next newsletter is June 15. Zena asked that Lucianne send an email to Whidbey Island to receive their post-race article about their OW event.

4. Social Media

The hyperlink to obtain our users' data from Facebook is gone and Isaac is trying to figure out why and how to get it back. He saw positive feedback and engagement from the Colman Pool and open water posts, but he does not have a quantitative measure.

Isaac has been unable to make progress on the website but will try to have an update for the July meeting.

C. Old Business

1. Policy changes regarding PSM swimmers unattached to a WG; scoring at Champs issue

Hugh presented the following Championship Meets policy change to resolve the issue discussed at the previous board meeting:

CH-1 For participation in the PNA Championship (Champs) team award competition only, any group of members of the same club may participate as a team or as that club. Team affiliation shall be declared by each swimmer on the PNA Champs meet entry. A group of swimmers unattached to a club or unattached to a workout group shall not be considered a team.

There was discussion of the proposal, particularly the pros and cons of unattached swimmers scoring at the April PNA Champs meet. Linda thought the issue was PSM swimmers without a workout group acted as a team. Linda doesn't agree with treating swimmers attached to club PSM and no workout group as Unattached for team scoring. Arni said a swimmer could declare they were part of a workout group for Champs so they could swim with the group (when they register). It is possible to declare a workout group when registering for a meet, even if this declaration differs from the information in the USMS database. Linda explained that when someone enters a meet with different affiliation info from current USMS records, it requires follow-up to confirm the swimmer's intention to change clubs or workout groups. This always gets done for a club change and usually done for a workout group change. Sarah said the proposal doesn't accurately address the situation. She suggested we need to determine what we want and write legislation. Dave said that during the meet, we could temporarily go into the meet and make the change. He registered for PNA as unattached, but he needs to let the PNA Registrar know he wants to participate with PSM in order to have his USMS registration updated. There is no 60-day waiting period to switch clubs when previously unattached. Sarah was not clear if we want to do this. Stephanie suggested as well that we should consider allowing clubs from other LMSCs to score points. Linda agreed. Sarah recommended a committee discuss these possible changes and return to the board with recommendations.

There was no action taken on Hugh's proposal. Instead, a subcommittee was formed to make a recommendation: Linda (lead), Stephanie, Doug, Sarah, Hugh, Bob, and Dave. The subcommittee will present a recommendation at the July meeting.

2. Finance Policies

The policy changes, as proposed by Arni, were accepted **MSA**

3. PNA credit card

It was discussed whether we should have a card. Arni asked if anyone had a preference for which card to select. No perks would apply unless we use the card at hotels for conventions. The purpose of the card is for purchases such as deposits or out-of-pocket expenses while setting up the banquet. Kim said they use one for BWAQ and it works great. Dave said he was finance chair for PNS. They have two different credit cards. He likes the idea to cover expenses, so individuals aren't personally liable.

He offered his experience working with PNS in drafting how and when the card could be used. Sally asked for any objections; there were none. Arni recommended we not use a debit card. She will work with Dave to determine how a card should be used. It was agreed we should have a credit card from Chase Bank for PNA use. **MSA**

The signers on the card will be the president, the treasurer, and one other person. Jay recommended that it be the VP. Dave suggested he have a discussion with Arni before we make a final decision. Dave also recommended the person not be permanent to provide flexibility. No action until we hear back from Arni and Dave.

4. Meet Box – procedure to pass from one meet to the next
Discussion tabled to a future meeting.
5. Meet Committee – meet support for Linda
Discussion tabled to a future meeting.
6. Goal Setting – refer to 2017 goals handed out in April
 - Meet attendance has increased this past year
 - Aly Fell Memorial OW is back on schedule
 - Neither Steve nor Walt has reached out to the Foley family, trying again in July
 - Social media communication has improved
 - Speaker phone – trying again in July; consider budgeting for a new one with remote speakers. Zena thinks it is the connection via the phone. Steve has upgraded lines at his home
 - Progress has been made in updating policies and position descriptions; still ongoing
 - Annual membership meeting was accomplished
 - A bid was submitted for 2020 Short Course Nationals
 - A team to call the coaches and reps on our website was formed (Sally, Sarah, Zena, Steve) in order to update contact and workout information
 - Sally would like to have ideas for future goals. Sarah suggested we add the revised website update to the goals
 - Zena suggested we add a goal to have open water goody bag procedures for 2019
7. 2020 National Championship bid update
A response from the committee was received. USMS will reach out to us with questions as needed. A conference call will be held in July. The final decision will come in early August. San Antonio also applied for the 2020 championships. We have asked for 2021 as a backup bid. Greensboro and Sarasota have also applied for 2021.

D. New Business

1. Convention – select PNA's 4 delegates
Applications have been received from Hugh Moore, Linda Chapman, and Walt Reid. Motion was made to approve Hugh, Linda, and Walt. **MSA**

One more delegate space remains. Sally encouraged board members to attend. Dave is already going for PNS.
2. Grievance and Conflict of Interest Policies Review
Hugh said in April, "As I reviewed our grievance and COI policies, I noted that all board members (both voting and non-voting) are supposed to review our COI policies annually." Most board members had reviewed the document; the others committed to doing so. This had been added to the agenda, so we could cover this requirement.
3. PNA Logo
Arni asked about the orca logo. Bob said his subcommittee has not prepared the material for our discussion. Arni said her club recently re-designed their logo and they can recommend a graphic artist. Zena said BWAQ has a graphic artist as well.

E. Next Meetings

- July 24, 6:45 pm at Steve Peterson's home: 11165 Central Valley Rd NW, Poulsbo
- September 11, 6:45 pm – conference call
- October 27, time TBA – Sally Dillon's residence, Issaquah

Meeting was adjourned at 8:40 pm