

**Pacific Northwest Association of Masters Swimmers  
Annual Meeting (Videoconference via Zoom) Minutes  
Monday, November 7, 2022**

Attendees: Linda Chapman, Steve Peterson, Lucianne Pugh, Sally Dillon, Jim Davidson, Lorraine Masse, Bob DeWard, and Doug Jelen

Not present: Kathy Casey, Marysia Smith, Stephanie Hiebert, Dan Underbrink, Kim Boggs

Guest speaker: Susan Pappalardo

**Call to Order and Introductions:** President Linda Chapman called the meeting to order at 6:52 pm.

**A. Officer Reports**

1. President's report: Membership is fantastic! Thank you all for your tremendous dedication and effort put into all that is PNA throughout the past year. Everyone's contributions are essential and much appreciated.

Congratulations to Doug Jelen on receiving the Dorothy Donnelly Service Award for 2022! Doug has steadfastly tracked Top 10 and Records for PNA since 2013. Thank you for your service, Doug.

Linda will not seek a second term as PNA President but is happy to stay on in another position. She asked others to consider this role as elections approach in March 2023.

2. Approval of minutes: **MSA the September 11 meeting minutes.**
3. Financial report: Lucianne reported that the numbers look good, no cash flow issues. She has the numbers to invoice BAMFest and awaits data from the Snohomish meet just concluded.

**MSA the Financial Report through October 2022.**

Total Assets as of October 31: \$87,081.82:  
 Checking account balance: \$28,766  
 Savings account balance: \$58,316  
 Credit card balance: -0-

Total Income, September + October: \$4,963.93:  
 Meets \$3,973  
 Registration \$949  
 Donations \$41  
 Interest \$1

Total Expenses, September + October: \$4,913.96:  
 Clinics/coach \$2,104  
 Convention \$1,957  
 Supplies \$469  
 Website \$218  
 Per swimmer \$165

Net revenue YTD: \$8,358.21

4. Membership: 2022 membership ended well ahead of 2020 and 2021, better than all but 2019. Registered to date (November 11): 1,776 (830 men, 946 women.)

<b>MEMBERSHIP BY MONTH AND YEAR 2017-2022</b>																
YR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	Total Year	OCT YTD	Diff	Diff %
2022	371	577	280	49	110	71	46	53	36	41	68	74	1776	1776	--	--
2021	254	432	207	52	53	54	64	64	87	56	67	84	1474	1474	302	20%
2020	305	574	357	93	29	5	7	30	17	23	19	28	1487	1487	289	19%
2019	335	554	331	83	86	100	66	68	36	45	61	42	1807	1807	-31	-2%
2018	390	507	358	88	74	63	59	55	50	33	48	42	1767	1767	9	1%
2017	418	550	246	95	65	68	68	44	29	52	50	53	1738	1738	38	2%

## B. Coordinator/Committee Reports

1. Meets: Angela Turley (BWAQ) sent a proposal for \$49 + \$2/event entry fee for Champs, requesting \$4000 minimum profit guaranteed. Linda noted that the attendance trend (120 at BAMFest and 145 at Snohomish) was encouraging toward 300 entrants. **MSA the proposed Champs fee schedule**. Per current policy, the board approves a meet's fee structure, at least initially, while the Meets Chair retains "all the power" regarding profit guarantees. As part of the policies update (see New Business), Linda has proposed wording to provide greater board involvement to back up the Meets Chair. **MSA the date requests for BC Mile, Feb 5, and WWU Bellingham, Feb 26** (both are Sundays).
2. Open Water: Jim put his proposed Buoy Policy document on Google Drive for review. Per Linda's suggestion, he will remove specific rental rates and forms. Linda will distribute the document for board review in preparation for approval at the budget meeting in January. Jim said he received date requests for the Whidbey Adventure and Fat Salmon swims and will contact Bernardo's on Swim Defiance. **MSA the date requests for Whidbey Adventure, June 24, and Fat Salmon, July 15** (both are Saturdays).
3. Newsletter: Lucianne would appreciate timely submissions prior to the end of the month, as weekends are the only time she has available for working on newsletter preparation.
4. Club & Team Development: Six PSM workout groups remain to be registered for 2023. Sally sent a reminder to those representatives as their swimmers will be unable to select their WOG and end up being "unattached to a WOG" with PSM. The Everett YMCA is a new WOG though no member list has been posted. Sally placed an updated list of PNA Clubs and WOGs on Google Drive for review. She also posted Kathy Pelham's summary of her PNA-subsidized ALTS training: "I attended the ALTS training in Hood River this weekend. Mike Hamm was the presenter and he was great... My clinic partner and I discussed things we never thought would be an issue: like how do you get into a back float when you are fearful? And how do you get from float to feet on the ground. Stuff we take for granted as we've always done it without thinking. It was a great clinic and I'm looking forward to finding ways to put my new knowledge to use." Lucianne will contact Kathy about doing a newsletter article, prompting Linda to contact Coach of the Year Wade Praeger on submitting one as well.
5. SPLASHForward Update: Susan Pappalardo summarized a comprehensive PowerPoint presentation on great progress being made toward the multisport facility proposed for Bellevue Airfield Park. Fundraising efforts are building. The design phase will occur 2024-2026. Pickleball courts have been added, as "that community is synergistic with the aquatics community." Susan urged swimmers to attend the January public outreach meeting (date TBA) where the one recommended alternative will be presented to the Bellevue City Council. Text SPLASHFORWARD to 22828 to be added to the email list.

SPLASHForward has funded the training of 68 lifeguards, emphasizing injury prevention and aquatics safety with the HIPRC (Harborview Injury Prevention Research Center), Children's Hospital, UW, and King County. Last January, they founded PARC (Pacific Northwest Aquatics Regional Coalition) to bring together individuals and groups actively working to develop new aquatic facilities in the region. They've also employed consultants Copper Strategics and Eckerhaus Consulting to assist with fundraising and grant planning.

Additionally, Kirkland's PFEC (Parks Funding Exploratory Committee) is considering a pool and recreation center at the Houghton Park & Ride location.

## C. Old Business

1. Microsoft Teams for Board members: Linda noted she has not started using the email structure yet. Lorraine offered that she has been busy as well and hopes to devote time next month.
2. Hasty unpaid Champs ribbons issue: Lorraine contacted Hasty, who said our (net 30) account is in good standing with no past amount due. Possible confusion with a similarly named account?
3. PNA \$5 swimmer support to Clubs: The 2022 obligation has been paid. Because of pandemic interference, the last two years' preliminary data doesn't match with totals. Those registered later didn't get credit; some clubs were overpaid as well. Should all be corrected or just those currently registered clubs? Linda and Lucianne will review and revisit in January. Sally noted that Arni didn't remit to clubs with fewer than 5 members, which Jim will review and add to our Policies if needed.

4. Post-meet survey development: No report.
5. Goody bags update: Lorraine noted that the supply of red drawstring bags is adequate. We are out of tee shirts; what to purchase? Cost (\$11+ per shirt) and size of replacements are problematic, plus stocking and distribution. Caps are popular, but at \$5.21 each a lower cost might be found. Mugs (\$14.21)? Magnets with USMS logo (logo available from NO)? Quantity 125? Linda suggested sending a proposal for board approval between meetings.
6. Bank account reconciliation update: Lorraine and Lucianne will coordinate using QuickBooks' online program to accomplish this.

#### **D. New Business**

1. PNA Standing Policies updates: Linda thanked Jim for preparing and posting suggested revisions on Google Drive. Sally (who tried some updates) and Jim would both rather work directly in Word as Google Docs has its differences; Linda will send the Word doc to Lorraine for posting in OneDrive, where Word can be used collaboratively to edit the document in an all-Microsoft environment.
2. Appoint Directors for 2023: Lacking a quorum, the board will approve Dan Underbrink (swimming a meet in Australia!) and Bob DeWard by email.
3. Nominating committee for 2023 elections: Linda will email a request for participants.
4. Annual Meeting committee at 2023 Champs: As for the previous two items, Linda will solicit interest via email (one topic per email!).
5. 2023 Meeting Schedule: Tentative schedule is listed in E.(1) below.
6. Budget assumptions: Items to plan for include reimbursement of registration fees to clubs and WOGs; goody bag restocking costs; funding officials at National meets.
7. Miscellaneous inquiries: Lorraine forwarded these questions:
  - a. Mailing *The WetSet*: a member asked whether her copy of *The WetSet* could be printed and mailed as she has difficulty reading it on her phone. Linda will review and consider.
  - b. Club/WOG name changes: Will field changes or acronym updates be an issue with Club Assistant for meets processing going forward? Linda referred Lorraine to Jessica Reilly in the NO.
  - c. Have we heard from our Membership Coordinator? No board members have had contact in some time.

#### **E. Looking Ahead:**

1. Next PNA BOD Meetings: Monday evenings, same as 2022:
 

January 9	March 3	April 15? (at Champs)
May 8	July 10	September 10 (Sunday eve)
November 6		

**MSA to adjourn at 8:33 pm**

Minutes prepared by Steve Peterson, Secretary