

**Pacific Northwest Association of Masters Swimmers
Board Meeting via MS Teams Minutes
Monday, March 11, 2024**

Attendees: Sally Dillon, Steve Peterson, Brent Barnes, Linda Chapman, Dave Scott, Jim Davidson, Lorraine Masse, Dan Underbrink, Bob DeWard, Kim Boggs

Not present: Bob Moore, Kathy Casey

Call to Order and Introductions: President Sally Dillon called the meeting to order at 6:49 pm.

A. Officer Reports

1. President's report: Plans are underway for the annual meeting and social to be held April 13 after Saturday's Champs events at KCAC. Once again, Kim Boggs, Bob DeWard, Steve Peterson, and Lucianne Pugh will assist Sally on the organizing committee. Details were published in the championship meet information and *The WetSet*. We increased the attendance fee slightly this year to include one free beverage (alcohol or soda). Sally encouraged all other board members to attend and will appreciate everyone's help cleaning up after the meal and presentations.
2. Approval of minutes: **MSA the January 14 meeting minutes as presented.**
3. Financial report: **MSA the financial report as presented.**

Total Income, January-February: \$14,436:
 USMS registrations \$14,325
 LMSC donations \$110
 Interest \$1

Total Expenses, January-February: \$10,995:
 Per swimmer (3 clubs) \$5,235
 SCM Champs fee + profit \$2,800
 COY clinic award \$1,410
 Annual Meeting (rent + dep) \$1,130
 Wiggin Fund requests \$240
 Rule Books \$180

Net revenue, January-February: \$3,441

Total Assets as of February 29:	\$102,260.02:
Checking account balance:	\$43,936
Savings account balance:	\$58,324

4. Other Officers: At-Large Director Dave talked about his efforts socializing with younger swimmers at meets. He has been encouraging UC36 members to consider the benefits (e.g., per swimmer stipend) of joining PSM or other clubs.

B. Coordinator/Committee Reports

1. Membership: Linda reported membership to date at 1,421 (781 women, 640 men). PNA membership continues to be above all previous years. At the end of February 2024 membership was about 3% higher than at the same point in 2023.

MEMBERSHIP BY MONTH AND YEAR 2017-2024 through 03-09-2024																
YR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	Total Year	2/29 YTD	Diff	Diff %
2024	309	656	331	81	44								1421	1377		
2023	312	660	283	84	85	74	69	46	57	44	63	71	1848	1339	38	3%
2022	371	577	280	49	110	71	46	53	36	41	68	74	1776	1277	100	8%
2021	254	432	207	52	53	54	64	64	87	56	67	84	1474	945	431	46%
2020	305	574	357	93	29	5	7	30	17	23	19	28	1487	1329	48	4%
2019	335	554	331	83	86	100	66	68	36	45	61	42	1807	1303	74	6%
2018	390	507	358	88	74	63	59	55	50	33	48	42	1767			
2017	418	550	246	95	65	68	68	44	29	52	50	53	1738			

2. Meets: Lorraine will be working on the July LCM meet with Sally. The TACM meet (Anacortes) went smoothly but for minor confusion after correcting the heat sheets to seed by time rather than multi-age. Linda added that after many years as SCM this year's meet reverted to SCY to get "back in sync" with SCY season. She noted that "seasons" refer to the Top 10 cutoff dates: SCY (May 13), LCM (Sep 30), and SCM (Dec 31). Sally mentioned that back when the meet was earlier in January or February, it was switched to SCM to allow everyone to swim meters times that count regardless of when birthdays fall (because everyone ages up on January 1).
3. Open Water: No report.
4. Newsletter and social media: No report.
5. Club & Team Development: No report.
6. Historian: No report.
7. Webmaster: Dave stated that 2FA (two-factor authentication) for controlling site administrative account access is essentially complete. Jim Lasersohn had helped with the site some time ago, having WordPress experience. Sally will forward his email address to Dave, who will ask Jim whether he wants to maintain access.

C. Old Business

1. July 6-7 LCM meet update: The event order will be the same as last November's SCM. Sally said she has received approval from the LMSC chairs within our zone to eliminate the 800 free and the 400 & 800 relays. She has set the meet schedule and will work with Lorraine to revise and post the meet information. Sally has also reached out to groups that provided timers last year, with Kathy Casey helping her reach out to other teams to assist. She mentioned that she'd not heard from Shelby at KCAC. Lorraine will see Shelby this coming weekend and will verify with her that the meet is on the calendar. Otherwise, Sally shouldn't expect to see the paperwork until a couple of months out. Lorraine agreed to manage meet entries.
2. Financial Proposals relating to meet fees: These three proposals (see attachment) seek to (a) spend down our bank balance, (b) encourage event sanctioning in a timely manner, and (c) enhance meet hosts' return on investment. Sally explained that proposal #2 resulted from the motion she made at the last meeting. During discussions, the subcommittee (Sally, Linda, Lorraine, Jim) decided to propose the financial changes in #1 and #3.
MSA Proposal #1 to raise the guaranteed profit per day per swimmer from \$6 to \$8. Linda clarified that Proposal #1 would not require a policy change as the policy refers to the guaranteed profit per day amount "as posted on the PNA website."
MSA Proposal #2 to temporarily waive fixed PNA and USMS fees effective 06-01-2024 to 05-31-2025 IF the meet or OW event is sanctioned and posted by 60 days before the entry deadline.
MSA Proposal #3 to support meet hosts with \$1000/day KCAC facility rental subsidy as a new meet policy to go into effect June 1, 2024. Proposal #3 constitutes a new policy needing incorporation to make it permanent and relatively easy to modify should that become necessary. Jim will draft the policy wording for review and adoption at the May board meeting.
3. Wiggin Fund: Postponed until next meeting.

D. New Business

1. Virtual awards for PNA Champs: Linda displayed last year's online team awards and explained the procedure to develop this artwork in lieu of physical award plaques. Lorraine and Dave (as backup) volunteered to work with Mary Ann White (BWAQ meet logo designer).
2. Committees for PNA Champs: Sally, Jim, and Lorraine will determine the Team Size divisions for submitting to Meet Director Angie Turley for inclusion in the meet program as soon as Champs entries are complete. Linda, Brent, and Steve will serve as the on-deck Protest Committee.

3. Google Drive to MS Teams transition: Lorraine plans to move the PNA files storage from Google Drive to Teams (MS SharePoint) by March 20. Linda will disable general access to Drive on that date.
4. Coach development clinic: Dan noted that Bill Brenner expressed a desire to return to our area for coach development, i.e., to present a Level 1-2, 1-2-3, and/or ALTS clinic. Bill would appreciate PNA's assistance to put this together. Several PNA people have traveled to Oregon to attend such clinics there. Sally will add this to next meeting's agenda.
Brent asked about TWIM's recently completed Stroke Development clinic, which was "phenomenal" with great involvement by the seven PNA coaches who assisted Bill Brenner: April Cheadle (BAMWA), Wade Praeger (LWM), Wendy Neely (BWAQ), Diana Hermanson and Serrell Collins (BERN), and Tonya Heike and Amy Heape (SAM). Clinic enthusiast Yael Joffe (LWM) said she "wished the [4.5-hour] material could have been spread out over four days."

E. Looking Ahead:

1. Next PNA BOD Meetings
 - a. Annual Meeting: Saturday, April 13 in the KCAC banquet hall at end of competition
 - b. Regular meeting: Saturday, May 11 at Sally's residence (Issaquah), 2-4 pm

MSA to adjourn at 8:04 pm

Minutes prepared by Steve Peterson, Secretary

Attachment: PNA Event Proposals – Financial – Three proposals (next page)

PNA Event Proposals – Financial – Three proposals – March 2024 PNA BOD Meeting

1. Increase PNA guaranteed Profit Per Day Per Swimmer to \$8 from \$6.

Rationale: Guaranteed PPDPs has been \$6 since at least 2014. [The CPI Inflation calculator](#) shows that \$6 in January of 2014 is equal to \$7.91 in January 2024 so this increase keeps pace with inflation.

2. Temporarily waive fixed PNA and USMS fees effective 06-01-2024 to 05-31-2025 IF the meet or OW event is sanctioned and posted by 60 days before the entry deadline.

This is not a policy change. Instead, it would be noted as a temporary waiver of these fees to be reviewed annually during the January PNA budget process and then extended or not as appropriate starting June 1 of each year.

- PNA \$1.75 per-swimmer fee
- Fixed USMS sanction fee: - \$50 for pool meets and \$100 for OW events. The \$5/swimmer USMS fee is not waived.

*Rationale: This helps spend down PNA funds by supporting meet hosts, but also incentivizes getting meets sanctioned well ahead of time which boosts entries. OW events are already sanctioned well ahead of time.
Financial impact - ~\$2800:*

- Per Swimmer fee: ~\$2100 Based on 2023: Pool Meets: 700*\$1.75=\$1225, OW: \$500 (includes \$300 for Fat Salmon) = \$875
- USMS Fixed Sanction Fees: \$700 Based on Pool: 8 meets @ \$50= \$400, OW: 3 events @ \$100 = \$300

3. Support KCAC meet hosts with a \$1000/day facility rental subsidy to help boost entries by lowering entry fees for swimmers.

*Rationale: KCAC facility rent is quite high compared to other pools. In order to help meet hosts attract entrants for their meets, PNA would grant meet hosts \$1000/day for meets hosted at KCAC. The idea being that meet hosts could charge lower entry fees than if the meet host didn't receive a subsidy.
Financial impact - ~\$4000 – two 2-day meets: PNA Champs and PSM SCM meet*