

**Pacific Northwest Association of Masters Swimmers**  
**Minutes of Meeting via Teams**  
**Monday, July 14, 2025**

Attendees: Linda Chapman, Steve Peterson, Sally Dillon, Kathy Casey, Doug Jelen, Dave Scott, Bob DeWard, Dan Underbrink, Diana Hermanson, and Walt Reid.

Absent: Brent Barnes, Kim Boggs, Jim Davidson, Lorraine Masse

**A. Call to Order and Introductions:** President Linda called the meeting to order at 6:48 pm.

**B. Votes Taken Between Meetings:**

1. **MOTION:** While the PNA president also holds the office of membership coordinator, the third person on the Wiggin Fund committee will be the immediate past president. **MSA 7-0, 1 abstention**
2. **MSA** the April 12 Meeting Minutes as written.
3. **MSA** the May 10 Meeting Minutes as amended.
4. **MSA** the Bernardo's *Chad Hagedorn Memorial* Open Water swim, August 23.

**C. Officer Reports**

1. President's report:
  - a. Between-meeting votes: Linda thanked all for online approvals of items B.1 – 3 above (the Wiggin Fund committee makeup via her Google form and minutes approval via an interactive spreadsheet).
  - b. NW Zone/BOD/Staff meeting: On June 8 there was a meeting between NW Zone leaders, USMS president Ed Coates, USMS BOD member Carrie Stolar, USMS staff member Kyle Deery, and NW zone rep Rob Heath. Each LMSC gave a brief overview of their current activities, challenges, and how the LMSC was spending down savings to invest in their membership.

Common challenges included pool space, *affordable* pool space, how to find coaches for teams, hosts for meets, and finding new board members.

Rob Heath brought up the idea of regional sanctions chairs, a change that Linda believes was proposed about a year ago. Linda offered that the LMSCs need to keep that competence at the LMSC level as only local people really know the area pools and meet hosts. At the national level we have created a new LMSC Sanctions page on usms.org, updated the *Guide to Operations (GTO)* document, and created a meet announcement template to help hosts and sanctions chairs make sure meet announcements have all required elements.

Linda requested that we give these tools a few years to have an impact before creating (likely paid) regional positions. Linda doesn't believe our membership would be happy with even higher membership fees to pay for regional positions that are currently covered by volunteers. Additionally, she felt that the workflow for regional sanctions chairs could be a hindrance to timely approval of sanctions.
  - c. Relay 2025: Club and Team Development: Linda sent out information on Relay 2025 and a link to a Google form to club reps and coaches and the PNA Board. The soft deadline is August 15. Registrants' information is due to USMS by September 19.
2. Financial report: No report.

### 3. Membership:

PNA MEMBERSHIP BY MONTH AND YEAR																
2017-2024 Thru 07-05-2025																
YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	Total Year	JUNE YTD	Diff	Diff %
2025	422	668	271	93	100	58	89	70	19				1790	1771		
2024	309	656	332	81	88	61	80	72	52	57	68	69	1925	1679	92	5%
2023	312	660	283	84	85	74	69	46	57	44	63	71	1848	1613	158	10%
2022	371	577	280	49	110	71	46	53	36	41	68	74	1776	1557	214	14%
2021	254	432	207	52	53	54	64	64	87	56	67	84	1474	1180	591	50%
2020	305	574	357	93	29	5	7	30	17	23	19	28	1487	1400	371	27%
2019	335	554	331	83	86	100	66	68	36	45	61	42	1807	1623	148	9%
2018	390	507	358	88	74	63	59	55	50	33	48	42	1767	1594	177	11%
2017	418	550	246	95	65	68	68	44	29	52	50	53	1738	1554	217	14%
Comparison to same day last three years:																
7/5/2025			1790			856	Men 0.48	934	Women 0.52							
7/4/2024			1688	6%		864	Men 0.45	1061	Women 0.55	Split for total 2024						

### D. Coordinator/Committee Reports

1. KCAC Time Trials: Sally reported that 59 swimmers entered at \$25 each. Less Club Assistant's fee, we received \$1281.48 through Stripe. Subtracting the pool rental cost (\$800 with the invoice yet to be received), our unexpected profit was \$481.48. Wendy Neely served as coach on deck and Dave Baer was the starter. Dan Underbrink brought the watches and clipboards. We never once had to find timers! Sally posted results after each of the four sessions. Each swimmer received a "time record" form for recording their times to take home. The event went very well, with many compliments both during and after the event, suggesting interest in doing this again.
2. Bylaws review: Kathy said she is still working on collating all the comments for the bylaws in preparation for board consideration.

### E. Old Business

1. Email Platform subscription service: Linda noted that Lorraine has contacted Susan Pappalardo to discuss the service that SPLASH/Forward uses. Further information to come.
2. Approve 2024 Financials: Linda reported that discrepancies in our original annual report to the National Office have been resolved. **MSA the 2024 annual Financial Report as amended.**

### F. New Business

1. Relay 2025: Linda sent out information to the approximately 70 PNA coach and team rep contacts listed in the USMS directory about Relay 2025, this year focused on club and coach development. Two applications have been received so far: Diana Hermanson (BERN) and Naima Pai (LWM). Approvals will be made (online) mid-August in anticipation of fulfilling the five allocated positions. Dan indicated that San Juans coach Kent Slyter might be interested; Dan will contact Kent.
2. Club affiliation: Linda said that coach Jacob Deines had registered Olympia Masters as a (three-person) club, noting that their OMS acronym offered potential confusion with the Oregon Masters Swimming regional club. Jacob reached out to her about how to team with PSM for Summer Nationals. She urged him to make a temporary change to PSM and then coordinate afterwards with USMS to convert to a workout group.

## **G. Looking Ahead**

1. Meet Date Reservations: The form for Jan-June 2026 meets was out to teams July 1
2. Summer Nationals: August 6-10
3. Next meeting: Monday, September 8, 2025, via Teams
4. USMS Annual Meeting: Hybrid format, September 12 – 14, Kansas City MO
5. NW Zone meeting: at USMS annual meeting, the morning of Sep 12, 2025
6. USMS Peer-to-Peer Social Hours: (pick one)
  - a. Thursday September 25, 5 pm PDT
  - b. Friday September 26, 10 am PDT
  - c. Sunday September 28, 4 pm PDT
7. USMS Relay: “Coach Support and Club Development,” Oct 24-26, Kansas City MO

**MSA to adjourn at 7:35 pm**

Minutes prepared by Steve Peterson, Secretary