

**Pacific Northwest Association of Masters Swimmers
Minutes of Board Meeting via MS Teams
Monday, May 11, 2026**

Attendees: Linda Chapman, Steve Peterson, Brent Barnes, Kathy Casey, Dave Scott, Lorraine Masse, Dan Underbrink, Bob DeWard, Kim Boggs, Doug Jelen, and Diana Hermanson. (11)

Absent: Sally Dillon, Jim Davidson

A. Call to Order and Introductions: President Linda called the meeting to order at 6:51 pm.

B. Votes Taken Between Meetings:

1. **MSA the March 9 minutes.**

C. Officer Reports

1. President's report:

PNA Champs: Champs materialized successfully at KCAC despite the uncertainty surrounding the meet. About 220 swimmers entered, a historically low turnout likely attributable to the meet being sanctioned just a month before the entry deadline. Linda was optimistic that 2027 entries will be higher.

At the post-meet social on Sunday (April 12), PNA held its annual membership meeting, where the 2026 Coach of the Year (April Cheadle) and Dawn Musselman awards (Tamara Tulou) were presented.

PNA expense ratios: Linda presented the following table at the PNA Membership Meeting to let attendees know how the Board invests our funds in support of swimming and our swimmers:

Description	2025 Actual % of PNA Expenditures
\$5/swimmer to PNA Clubs	23%
Relay 2025 - sent 7 PNA coaches to event focused on coach development	22%
Support to non-profits involved in creating new aquatics facilities	14%
Coach cert class tuition assistance, CoY attendance at coach clinic	11%
\$1K/day subsidy to hosts of PNA meets at KCAC	6%
New swimmer goodie bags, Wiggin Fund, subsidy for PNA annual meeting, support to Small LMSCs in NW Zone	5%
Administration	3%
USMS Annual Meeting	16%
2025 Expenditures: \$34.7K	100%
Total Income 2025:.....\$30.7K Registration (\$12/swimmer).....\$25.6K Donations.....\$2.2K Nationals, PNA Meets.....\$2.9K Cash Balance 12-31-2025:.....\$96.4K	

Grant requests: Linda received one grant request from the Whatcom Aquatics Foundation and two from SPLASHForward. There are also potential requests to support Oak Harbor and Evergreen State College proposals. See F.1 below for details.

USMS Annual Meeting: This is virtual this year, September 18-19. PNA is entitled to five delegates in addition to Kathy (Rules), Jim (Long Distance), and Maddie Sibilia (Legislation). A link to the application form is included below. The application deadline is June 30.

Relay 2026: More information is to come. The 2026 theme, like 2023, is Event Development. 2026 Relay is being held concurrently with the USMS National Coaches Clinic and in conjunction with the USA-S Foundation's Golden Goggles ceremony in Denver the weekend of Sept. 25-27.

2. Financial report:

Income, March - April: \$1,561:

Registrations (members) \$1,310
 Annual Meeting tickets \$230
 LMSC donations \$10
 Registrations (Club/WG) \$10
 Interest \$1

Total Assets as of April 30:	\$97,506:
Checking account balance:	\$39,170
Savings account balance:	\$58,336

Expenses, March - April: \$7,392:

Per-swimmer club payments ... \$5,155
 Annual Meeting food & bev \$692
 Bag tags \$589
 CoY and DM awards \$429
 PNA Champs ribbons \$185
 Constant Contact fees \$180
 USMS caps \$96
 Wiggin Fund reimbursements \$67

Net revenue, March - April: (\$5,831)

3. **Membership:** Currently **1,533** (821 women, 712 men). Membership is running about 6% behind 2025. Linda suggested that we got a bump from Fat Salmon signups.

PNA MEMBERSHIP BY MONTH AND YEAR																	
2017 Thru 05-06-2026																	
YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	Thru May 31	Full Year	YTD Diff	YTD Diff %	
2026	489	595	214	55	75	73	32						1533	1533			
2025	420	672	267	94	100	58	94	70	80	54	73	54	1705	2036	-172	-10%	
2024	309	656	332	81	88	61	80	72	52	57	68	69	1607	1925	-74	-5%	
2023	312	660	283	84	85	74	69	46	57	44	63	71	1567	1848	-34	-2%	
2022	371	577	280	49	110	71	46	53	36	41	68	74	1504	1776	29	2%	
Comparison to same day previous years:																	
2026	5/6/2026			1533			712 Men		46%		821		Women		54%		
2025	5/6/2025			1635		-6%		966 Men		47%		1071		Women		53%	
2024	5/5/2024			1540		0%		864 Men		45%		1061		Women		55%	

D. Coordinator/Committee Reports

1. **Constant Contact:** Lorraine reported these membership emailing statistics (March 10 – May 11):

Messages	Sent	Delivered	Bounced	Unsubscribed
(?)	7,886	7,745 (98%)	141	6
Open rate:	57% (4453)	Mobile: 49%	Desktop: 51%	
Click rate:	5% (386)	49%	51%	

2. **Meets:** **MSA the PSM SCM Champs meet for November 21–22 at KCAC.** Lorraine voiced concern about availability of officials given recertification requirements to officiate a minimum

number of meets per year and the *PNS November Age-Group Invitational* at five locations (UPS, Mary Wayte, Kamiak, Snohomish, and Curtis) that weekend. **MSA the BAMFest meet for October 11 at the Olympic Aquatic Center in Bremerton. MSA a tentative SCY meet at Snohomish Aquatic Center for November 8.** Dan noted that TWIM plans to host a meet at Snohomish next May.

Brent and Diana raised concerns about meet announcements not being published promptly, linking recent delays to the new sanctioning system and Club Assistant coordination problems. Linda and Lorraine acknowledged the issues and said they would push hosts and use calendar postings and email blasts to improve timeliness.

3. Open Water: **MSA the Bernardos All Stars' Chad Hagedorn Memorial Swim for July 19** (the Sunday before *Fat Salmon*). *Fat Salmon* has received their USMS sanction for July 25.
4. PNA Bylaws: Kathy, Jim, Sally, and Steve continued to meet via Teams each week through April 30, 20 times since December 4. They discuss proposed edits in-depth, carefully review proposed language insertions multiple times, and prepare recommendations for Board consideration. They have reviewed sections 1.0 through 13.0 (of 14 sections) so far and will review that last section at their next meeting, May 28 (half the committee is currently traveling). The committee will then review the entire document to the committee's satisfaction that all recommendations are ready for Board review.

Two versions of the PNA Bylaws will then be posted in Teams: a clean, easy to read copy about 6 pages long, and a marked-up version that includes every comment, color-coded, made by each of them plus all the research done by the committee, making it 19 or 20 pages long but containing every detail of the changes made.

E. Old Business/Ongoing projects

1. Rewrite meet agreement: Linda and Lorraine continue to work on revisions.
2. Board Test Drive: Linda will provide content describing this effort to recruit new people not currently on the PNA Board. Dave will post this on the website.
3. Board Knowledge Sharing: Linda will provide content describing the application process, the mentoring option, and participation expectations toward broadening Board participation. Dave will post this on the website.

F. New Business

1. Grant request evaluation: As Linda noted above, the Whatcom Aquatics Foundation requested \$10K to support a feasibility study for a proposed 24-lane facility in Bellingham. *SPLASHForward* (Susan Pappalardo) also seeks two grants to purchase the Myrtha pool after the LA28 Olympics and to "renew" our Founder's Circle support. Additional requests may be coming to support construction and maintenance of pools at Oak Harbor and Evergreen State College, respectively.

The Board deliberated these, discussing fundraising prior to study completion and comparing project stages, noting that *SPLASHForward* is further along. Given these multiple appeals, Linda proposed a subcommittee to create policies and processes to assess and evaluate grant requests. Despite her request to avoid leading the effort, **MSA the grant evaluation subcommittee of Linda (chair), Bob, Brent, and Kathy.**
2. PNA awards nomination review: Following this year's awards presentations, Sally expressed concerns about the nomination process, e.g., should nominations be accepted only from PNA members? **MSA Linda's appointment of Steve, Diana, and Sally (in absentia) to a nomination qualifications and procedures subcommittee.**
3. PNA bank account review: Lorraine and Brent, responding to Linda's inquiry, stated that they had reconciled the bank statements in compliance with LMSC standards. They will work together to clarify how Wiggin Fund transactions are recorded.
4. Meets and Membership Policies: Further action was tabled to allow more time to review Linda's proposed changes.

5. Evergreen Pool: Brent discussed the document in the meeting materials folder that outlined the efforts to date to save the Evergreen State College pool from closure. Despite its use by no fewer than four local high schools for training, not to mention avid recreational use, the college proposes to shut it down. Olympia HS swim and dive coach Henry Valz has spearheaded the campaign to partner with the community, and Brent urged Board members to sign the petition to school administrators and state legislators.
6. Rule Book proposals: Kathy offered to assist anyone in drafting proposed changes to the Rule Book, which must be submitted by June 10. She mentioned current discussions regarding medical devices (e.g., continuous glucose monitors and embedded insulin pumps) that could be banned unintentionally under existing rule wording.

G. Looking Ahead

1. Next meetings: Monday, July 13, 6:45 pm via Teams
2. [Application for the USMS Annual Meeting – due June 30](#)

MSA to adjourn at 8:24 pm

Minutes prepared by Steve Peterson, Secretary