

**Pacific Northwest Association of Masters Swimmers  
Board Meeting (Videoconference via Zoom) Minutes  
Monday, May 9, 2022**

Attendees: Linda Chapman, Kathy Casey, Steve Peterson, Lucianne Pugh, Sally Dillon, Dick Green, Jim Davidson, Lorraine Masse, Stephanie Hiebert, Dan Underbrink, Bob DeWard, Kim Boggs, and Doug Jelen.

Not present: Todd Doherty

Non-voting members: Walt Reid, David Baer.

**Call to Order and Introductions:** The meeting was called to order by President Linda Chapman at 6:50 pm.

**A. Officer Reports**

1. President's report: Linda thanked Sally as committee chair to select and present PNA's *Coach of the Year* and Steve as committee chair for selecting and presenting PNA's *Inspirational Swimmer*. Linda attended the *Recognition and Awards Committee Peer-to-Peer* webinar presented by Beth Nymeyer, Marcia Benjamin, and Ray Novitske. She recommended that we listen to the recording. She also reminded us of the upcoming *LMSC Update* webinar, Thursday, May 26.
2. Approval of minutes: **MSA to approve the March 14 meeting minutes as amended.**
3. Financial report: Lucianne asked whether clubs with fewer than 5 members are eligible for PNA's designated \$5/swimmer/year support, as MIBC reported just two current members. She issued checks to PSM (1001 members), BWAQ (110), LSMC (7) and ROCK (7) in February. Having made this one payment but finding no others in recent past, do we owe for March through October? Should payments be monthly? How far back to go to rectify?

Bellevue Club made separate payments for January's BC Mile fees, sending a check for the USMS sanction fee made out to Lucianne (\$50), possibly from misreading the budget form. Lucianne will return this check and request a single check made out to PNA for the entire balance due (\$165.50).

Total Assets as of April 30: \$84,830.57:  
 Checking account balance: \$26,518  
 Savings account balance: \$58,313  
 Credit card balance: -0-

Total Income, March and April: \$1,995.98:  
 Member registrations \$1,920  
 Donations \$125  
 Sanction fee (\$50)  
 Interest \$1

Total Expenses, March and April: \$6,944.97:  
 Club support (1127 members) \$5,635  
 Awards (CoY, DM, ribbons) \$664  
 USMS Relay (1 person) \$571  
 Tech Support \$75

Net revenue YTD: \$6,106.96

4. Membership: Registered to date (May 9): 1,472 (685 men, 787 women. Stephanie received an email from the Snohomish Y Aquatics Director (not sure which of their 7 branches) requesting information on starting a workout group. Sally asked to be sent a copy.

PNA MEMBERSHIP BY MONTH AND YEAR																
2017-2021, 2022 Reg Year YTD 04-30-2022																
YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	Total Year	Apr YTD	Diff	Diff %
2022	371	577	280	49	110	71							1458	1458		
2021	254	432	207	52	53	54	64	64	87	56	67	84	1474	1052	406	39%

<b>2020</b>	305	574	357	93	29	5	7	30	17	23	19	28	1487	<b>1363</b>	<b>95</b>	<b>7%</b>
<b>2019</b>	335	554	331	83	86	100	66	68	36	45	61	42	1807	<b>1489</b>	<b>-31</b>	<b>-2%</b>
<b>2018</b>	390	507	358	88	74	63	59	55	50	33	48	42	1767	<b>1480</b>	<b>-22</b>	<b>-1%</b>
<b>2017</b>	418	550	246	95	65	68	68	44	29	52	50	53	1738	<b>1442</b>	<b>16</b>	<b>1%</b>

## B. Coordinator/Committee Reports

1. Meets: Lorraine received a date request from the Washington State Senior Games for recognition of their meet (\$100 fee). Jim Davidson will serve as Meet Referee; Steve Peterson will be the Observer; this will be Mel Smith's last time as Meet Director then Henry Valz will take over ("The A Team," said Linda). **MSA to recognize the WA Senior Games SCY meet Sunday, July 24.**

Linda said she asked April Cheadle if BAMFest would return this October. April and her team are enthusiastic but pool management continues its pandemic hesitation. Linda noticed and fixed the 200 Back that was inadvertently missing from the combined PNS-PNA Cannonball Classic LCM meet scheduled for June 11-12.

Lorraine said she received the Champs information (about 189 entries). Kim commented that no money was made for a lot of work – "The \$3000 pool fee kills us." Linda thanked Kim and BWAQ for hosting the meet. Lucianne suggested we get in the habit of surveying meet participants. Linda said this might be a project for our At Large Directors. Sally suggested that each meet director do a post-meet survey. Lorraine said she could help develop a survey form with Microsoft 365 Teams. Dan said that TWIM does post-event surveys after their clinics. Kathy (after school year end), Dan, Lorraine, and Lucianne agreed to work on developing a format.

2. Open Water: Jim said the *Whidbey Adventure Swim* (June 11) and *Fat Salmon* (July 16) events are a go. The *Ally Fell Memorial* had been canceled for lack of support. The BERN team has suspended *Swim Defiance* this year, citing uncertainties with volunteers and venue readiness (Owen Beach). *Last Splash of Summer* relies on another sponsor now, so likely will not return as a PNA sanctioned event.
3. Newsletter: Lucianne thanked PNA's San Antonio Spring Nationals attendees for last-minute photos and input for timely publication in the May-June issue. She and contributors continue to produce a superb product.
4. Club and Team Development: NKM rep Leslie Brown notified Sally that the North Kitsap Masters workout group is disbanding because of very limited availability of the NK Pool after its remodel. A few of the swimmers will be training at the Bangor pool while others are unable to swim due to conflicts between their own schedules and restricted NK Pool times. NKM will distribute their bank balance between the Poulsbo Piranhas (PNS) and PNA/PSM. Sally wasn't sure if they meant PNA but suggested that they consider donating to the Fred Wiggin fund. Linda noted that some groups are funding lifeguard training, though lifeguard shortage apparently was not an issue.
5. USMS Nationals Committee: Sally maintains contact with the USMS Championship Committee as future Nationals planning remains fluid.

## C. Old Business

1. None.

## D. New Business

1. Convention Delegate Selection: **MSA to approve Sally Dillon, Sarah Welch, Walt Reid, and Linda Chapman as PNA's allowed four delegates.** Steve (Legislation), Kathy (Rules), and Jim (Long Distance) are "automatics" by virtue of committee membership. Linda noted that At Large positions are available if others desire to attend. Convention will be in Denver, 16-18 September. She said in-person costs will include \$250 registration plus transportation, with no cost for virtual attendance. Hotel room requests are due by August 15 and airfare to Denver is currently reasonable. PNA budgeted \$6K. Kathy expressed surprise at today's email from the National Office that seemed to discourage in-person attendance by suggesting that travel monies "might be better spent locally in support of members."

2. Open Water Buoys: PNA currently owns four cylindrical buoys used as course markers. This year's two races, *Whidbey Adventure Swim* and *Fat Salmon*, rent three tetrahedron buoys in addition to these. *Whidbey's* source is no longer available. *Last Gasp* uses tetrahedrons as well. Because these races commonly need more than our four, Jim proposed that PNA purchase tetrahedrons to make PNA a one-stop buoy source. **MSA to purchase 3 tetrahedron buoys at approximately \$350 per buoy plus shipping.** Jim will place the order. Sally asked about storage; Jim says he has the space.

Purchasing lead time for the buoys, about 4 weeks, would cut it close for *Whidbey*. Jim proposed renting buoys in the meantime. **MSA to rent 3 tetrahedron buoys from Raise the Bar for \$30 each to support the Whidbey Adventure Swim.**

PNA typically provides buoys to our sanctioned events at no cost. Jim suggested that for non-sanctioned swims we need to determine an appropriate competitive rental fee.

3. At Large Director removal: PNA ByLaw 6.7<sup>1</sup> addresses board member meeting attendance. At Large Director Todd Doherty has not been able to attend meetings since January 2021. Accordingly, following discussion of proper determination of "two thirds vote of the Board," the vote was 10 yea, 1 abstention, 1 absence, meeting the 2/3 per Robert's Rules of Order. **MSA to remove Todd Doherty from PNA BOD for lack of meeting attendance.**

Kathy, Linda, and Sally volunteered to serve as the nominating committee to fill the remaining term<sup>2</sup> through March of next year. Jim wondered if we should clarify the "two thirds vote" confusion; he will contact Hugh Moore to review the process. Linda pointed out that changing bylaws is challenging, suggesting we should keep a list of other potential bylaw changes for later consideration. Dave pointed out that Washington prohibits proxy voting for non-profits; the hierarchy is Washington law (RCW) → ByLaws → Robert's Rules of Order; presumably there is not much ambiguity regarding "present and voting."

4. PNA Policies Update: Linda has noted discrepancies between policy and practice and suggested that it is time to review our standing policies to confirm or update them accordingly. She will post a collaborative document on Google Drive. She asked all to work on this, with a goal to get this done over the next 2-3 months.
5. Group Emails: Lorraine has (re)created the "board@SwimPNA.org" group email list. In addition to correcting some inaccuracies, she wonders if splitting this would be more appropriate, i.e., into "voting" and "non-voting" components. She will talk offline with interested parties.
6. Hasty Awards Account: When ordering ribbons for Champs, Eric Durban discovered that Hasty Awards holds PNA "not in good standing" for lack of past payment. Apparently, we have not responded to their inquiries. Lorraine has agreed to contact Hasty and ask that a statement be sent to Lucianne via the "PNTreasurer@usms.org" address.

## E. Looking Ahead:

1. Next PNA BOD Meeting: Monday, July 11, 6:45 pm.

**MSA to adjourn at 8:40 pm**

Minutes prepared by Steve Peterson, Secretary

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<sup>1</sup> 6.7 REMOVAL OF VOTING BOARD OF DIRECTORS MEMBERS: A voting member of the Board of Directors may be removed from the Board for failing to attend more than half of the board meetings during any 12-month period, unless there are demonstrable extenuating circumstances to excuse the absences. Lacking such circumstances, the director shall be removed by a two-thirds vote of the Board. The director in question shall have no vote on such removal.

<sup>2</sup> 7.3 VACANCIES: A vacancy in any voting position on the Board of Directors, except the office of President, may be filled for the unexpired term by the Board of Directors. In the event of a vacancy in the office of President, the Vice President shall become President.